CHAPTER 1.1.1.

QUALITY MANAGEMENT IN VETERINARY TESTING LABORATORIES

SUMMARY

Valid laboratory results are essential for diagnosis, surveillance, and trade. Such results are assured through implementation of a management system that supports accurate and consistent test and calibration methods. Laboratory quality management includes technical, managerial, and operational elements of performing, interpreting and reporting test results. A quality management system enables the laboratory to demonstrate both competency and an ability to generate consistent technically valid results that meet the needs of its customers. Mutual recognition and acceptance of test results for international trade, and the accreditation of tests to international standards such as ISO/IEC[1] 17025 (General Requirements for the Competence of Testing and Calibration Laboratories) (ISO/IEC, 2017b) requires suitable laboratory quality management systems. This chapter is not intended to reiterate the requirements of ISO/IEC 17025, nor has it been endorsed by accreditation bodies. Rather, it outlines the important issues and considerations a laboratory should address in the design and maintenance of its quality management system, regardless of formal accreditation status. Chapter 1.1.1 Management of veterinary diagnostic laboratories *introduces the components of governance and management of veterinary laboratories that are necessary for the effective delivery of diagnostic services, and highlights the critical elements that should be established as minimum requirements.*

A. KEY CONSIDERATIONS FOR THE DESIGN AND MAINTENANCE OF A LABORATORY QUALITY MANAGEMENT SYSTEM

To ensure that the quality management system is appropriate and effective, the design must be carefully planned and, where accreditation is sought, must address all criteria of the appropriate quality standard. The major considerations and their associated key issues and activities are outlined in the following eight sections of this chapter.

1. The work, responsibilities, and goals of the laboratory

Many factors affect the necessary elements and requirements of a quality management system, including:

i) Type of testing performed, e.g. research versus diagnostic work;

ii) Purpose and requirements of test results, e.g. import/export quarantine testing, surveillance, emergency disease exclusion, declaration of freedom from disease post-outbreak;

iii) Potential impact of a questionable, erroneous or unfavourable result, e.g. detection of foot and mouth disease (FMD) in an FMD-free country;

iv) Risk and liability tolerance, e.g. vaccination versus culling/slaughter;

v) Customer requirements, e.g. sensitivity and specificity, cost, turnaround time, level of characterisation;

1 ISO/IEC: International Organization for Standardization/International Electrochemical Commission.

vi) Role in legal work or in regulatory programmes, e.g. for disease eradication and declaration of disease freedom to the WOAH;

vii) Role in assisting with, confirming, or overseeing the work of other laboratories (e.g. as a reference laboratory);

viii) Business goals, including the need for any third-party recognition or accreditation.

2. Standards, guides, and references

The laboratory should follow globally recognised standards to assist in designing the quality management system. For laboratories seeking formal recognition of testing competency, and for all WOAH Reference Laboratories, the use of ISO/IEC 17025 (ISO/IEC, 2017b) or equivalent is essential. This standard specifies managerial and technical requirements and accredited laboratories are regarded as competent. Further information on standards may be obtained from the national standards body of each country, from the International Laboratory Accreditation Cooperation (ILAC)[2], and from accreditation bodies. Technical and international organisations such as AOAC International (The Scientific Association Dedicated to Analytical Excellence; formerly the Association of Official Analytical Chemists) and the International Organization for Standardization (ISO) publish useful references, guides, application documents and standards that supplement the general requirements of ISO/IEC 17025. Other relevant documents may include https://nata.com.au/files/2021/05/Animal-Health-ISO-IEC-17025-Appendix-effective-March2021.pdf; Newberry & Colling, 2021.

The ISO International Standard 9001 (ISO, 2015) specifies the requirements for quality management systems and while it may be a useful framework to underpin a laboratory quality system, fulfilment of its requirements does not assure technical competence (in the areas listed in Section 3 *Accreditation*). Conformance to the requirements of ISO 9001 is assessed by a certification body that is accredited by the national accreditation body to undertake such assessments. When a laboratory meets the requirements of ISO 9001, the term *registration* or *certification* is used to indicate conformity, not *accreditation*.

With the advent of stronger alliances between medical and veterinary diagnostic testing under initiatives such as "One Health", some laboratories may choose to follow other ISO standards such as ISO 15189 Medical Laboratories – Requirements for Quality and Competence (ISO/IEC, 2022), for testing of human samples, e.g. for zoonotic diseases.

3. Accreditation

If formal recognition of a laboratory's quality management system and testing is sought, third party verification of its conformity with the selected standard(s) is necessary. ILAC has published specific requirements and guides for laboratories and accreditation bodies. Under the ILAC system, ISO/IEC 17025 is to be used for laboratory accreditation of testing or calibration activities. Definitions regarding laboratory accreditation may be found in ISO/IEC International Standard 17000: Conformity Assessment – Vocabulary and General Principles (ISO/IEC, 2020). Accreditation is dependent on demonstrated competence, which encompasses significantly more than having and following documented procedures. Providing a competent and customer-oriented service also requires:

i) Adequate facilities and environmental controls;

ii) Appropriately qualified and trained personnel with a depth of technical knowledge commensurate with appropriate level of authority;

iii) Equipment that is appropriately verified and managed in accordance with the relevant maintenance and calibration schedule;

iv) Appropriate sample and materials management processes;

v) Technically valid and validated test methods, procedures and specifications, documented in accordance with the requirements of the applicable standard or guidelines, e.g. Chapter 1.1.2 *Validation of diagnostic assays for infectious diseases of aquatic animals,* chapters 2.2.1 to 2.2.8 *Recommendations for validation of diagnostic tests* of the *Terrestrial Manual*, and Special Issue of the *Scientific and Technical Review* (2021)[3];

vi) Demonstrable proficiency in the applicable test methods (e.g. by regular participation in proficiency testing schemes);

2 ILAC: The ILAC Secretariat, PO Box 7507, Silverwater, NSW 2128, Australia; http://ilac.org/

3 Available at: https://doc.woah.org/dyn/portal/index.xhtml?page=alo&aloId=41245

vii) Accurate assessment and control of the measurement of uncertainty in testing;

viii) Good documentation practices, e.g. ALCOA+ principles (i.e. Attributable, Legible, Contemporaneous, Original, Accurate, Complete, Consistent, Enduring, Available);

ix) Non-conformance management process, including detection, reporting, risk-assessment and implementation of effective corrective and preventive actions;

x) Complaints management;

xi) Adequate control of data and information;

xii) Appropriate reporting and approval process;

xiii) Culture of continual improvement.

xiv) Effective risk identification and management system.

4. Selection of an accreditation body

To facilitate the acceptance of the laboratory's test results for trade, the accreditation standard used must be recognised by the international community and the accreditation body recognised as competent to accredit laboratories. Programmes for the recognition of accreditation bodies are, in the ILAC scheme, based on the requirements of ISO/IEC International Standard 17011: Conformity Assessment – General Requirements for Accreditation Bodies Accrediting Conformity Assessment Bodies (ISO/IEC, 2017a). Information on recognised accreditation bodies may be obtained from the organisations that recognise them, such as the Asia-Pacific Accreditation Cooperation (APAC), the Inter-American Accreditation Cooperation (IAAC), and the European Co-operation for Accreditation (EA).

Accreditation bodies may also be signatory to the ILAC and regional (e.g. APAC) mutual recognition arrangements (MRAs). These MRAs are designed to reduce technical barriers to trade and further facilitate the acceptance of a laboratory's test results in foreign markets. Further information on the ILAC MRA may be obtained from the http://www.ilac.org.

5. Determination of the scope of the quality management system or of the laboratory's accreditation

The scope of the quality management system should include all activities that impact testing performed by the laboratory. Whilst only accredited laboratories are obliged to meet requirements of the relevant standard, the guiding principles should be considered best practise and are relevant to all testing laboratories.

A laboratory's accreditation to ISO/IEC 17025 includes a list of accredited tests, referred to as the schedule or scope of accreditation. In principle, if new testing methods are introduced these must be assessed and accredited before they can be added to the scope, however a flexible scope can be implemented that assesses the laboratory as competent to add tests to scope, which are then formally added at the next accreditation visit. If an accredited laboratory also offers non-accredited tests, these must be clearly indicated as such on any reports that claim or reference accreditation. It is ultimately the decision of the laboratory to decide which tests require inclusion in the scope of accreditation, and factors that might affect this decision include:

i) Associated risks and opportunities;

ii) Initial investment required (e.g. time, resources);

iii) Contractual requirement for accredited testing (e.g. for international trade, research projects);

iv) Importance of the test and the potential impact of an incorrect result;

v) The cost of maintaining an accredited test versus frequency of use;

vi) Availability of personnel, facilities and equipment;

vii) Availability of appropriate materials and reference standards (e.g. reagents, controls, reference cultures)

viii) Access to proficiency testing schemes;

ix) The quality control processes necessary for materials, reagents and media;

x) The validation status, e.g. access to field samples from infected and non-infected animals, technical complexity and reliability of the test method;

xi) Potential for subcontracting of accredited tests.

6. Quality assurance, quality control and proficiency testing

Quality assurance (QA) is the element of quality management focused on providing confidence that defined requirements are fulfilled. The requirements may be internal or defined in an accreditation or certification standard. QA is process-oriented and provides the appropriate inputs to prevent problems arising.

Quality control (QC) is the systematic and planned monitoring of outputs to ensure minimum requirements have been met. For a testing laboratory, this ensures tests are performing consistently and reliably, and results are within acceptable parameters and limits. QC is results-oriented and ensures detection of any problems that arise.

Proficiency testing (PT), sometimes referred to as external quality assurance (EQA), is the assessment of a laboratory's performance when testing a standardised panel of specimens of undisclosed content. Ideally, PT schemes should be managed by an external independent provider. Participation in proficiency testing schemes enables the laboratory to assess and demonstrate their testing reliability in comparison with other participating laboratories.

All laboratories should, where possible, participate in external proficiency testing schemes appropriate to the suite of tests provided; participation in such schemes is a requirement for accredited laboratories. This provides an independent assessment of the testing methods used as well as the level of staff competence. If such schemes are not available, valid alternatives may be used, such as ring trials organised by reference laboratories, inter-laboratory testing, use of certified reference materials or internal quality control samples, replicate testing using the same or different methods, retesting of retained items, or correlation of results for different characteristics of a specimen.

Providers and operators of proficiency testing programmes should be accredited to ISO/IEC 17043 – Conformity Assessment – General Requirements for Proficiency Testing (ISO/IEC, 2010).

Proficiency testing material from accredited providers is well characterised and any spare material, once the proficiency testing has been completed, can be useful to demonstrate staff competence or for test validation. Information about selection and use of reference samples and panels is available in Chapter 2.2.6 *Selection and use of reference samples and panels*. Proficiency testing and reproducibility scenarios are described by Johnson & Cabuang (2021) and Waugh & Clark (2021), respectively.

7. Test methods

ISO/IEC 17025 requires the use of appropriate test methods and has requirements for their selection, development, and validation to demonstrate fitness for purpose.

This *Aquatic Manual* provides recommendations on the selection of test methods for surveillance of apparently healthy animals, presumptive diagnosis of clinically affected animals and confirmatory diagnosis of a suspect result from surveillance or presumptive diagnosis in the chapters on specific diseases. Disease-specific chapters include, or will include in the near future, a table of the tests available for the disease, with a qualitative rating for the purpose of use; these purposes are defined in Chapter 1.1.2 *Validation of diagnostic assays for infectious diseases of aquatic animals* and the WOAH Validation Template. The table is intended as a general guide to test application; the fact that a test is recommended does not necessarily mean that a laboratory is competent to perform it. The laboratory quality system should incorporate provision of evidence of competency.

In veterinary laboratories, other standard methods (published in international, regional, or national standards) or fully validated methods (having undergone a full collaborative study and that are published or issued by an authoritative technical body such as the AOAC International) may be preferable to use, but not available. Many veterinary laboratories develop or modify methods, and most laboratories have test systems that use non-standard methods, or a combination of standard and non-standard methods. In veterinary laboratories, even with the use of standard methods, some in-house evaluation, optimisation, or validation is generally required to ensure valid results.

Customers and laboratory staff must have a clear understanding of the performance characteristics of the test, and customers should be informed if the method is non-standard. Many veterinary testing laboratories will therefore need to demonstrate competence in the development, adaptation, verification and validation of test methods.

This *Aquatic Manual* provides more detailed and specific guidance on test selection, optimisation, standardisation, and validation in chapter 1.1.2. and the individual disease-specific chapters.

The following are key test method issues for those involved in the quality management of the laboratory.

7.1. Selection of the test method

Valid results begin with the selection of a test method that meets the needs of the laboratory's customers in addressing their specific requirements (fitness for purpose). Some issues relate directly to the laboratory, others to the customer.

7.1.1. Considerations for the selection of a test method

i) International acceptance;

ii) Scientific acceptance;

iii) Appropriate or current technology;

iv) Suitable performance characteristics (e.g. analytical and diagnostic sensitivity and specificity, repeatability, reproducibility, isolation rate, limits of detection, precision, trueness, and uncertainty);

v) Suitability of the test in the species and population of interest;

vi) Sample type (e.g. serum, tissue, milk) and its expected quality or state on arrival at the laboratory;

vii) Test target (e.g. antibody, antigen, live pathogen, nucleic acid sequence);

viii) Test turnaround time;

ix) Resources and time available for development, adaptation, evaluation;

x) Intended use (e.g. export, import, surveillance, screening, diagnostic, confirmatory);

xi) Safety and biocontainment requirements;

xii) Customer expectations;

xiii) Sample numbers and required throughput (automation, robot);

xiv) Cost of test, per sample;

xv) Availability of reference standards, reference materials and proficiency testing schemes. (See also chapter 2.2.6.).

7.2. Optimisation and standardisation of the test method

Once the method has been selected, it must be set up at the laboratory. Additional optimisation is necessary, whether the method was developed in-house (validation) or imported from an outside source (verification). Optimisation establishes critical specifications and performance standards for the test process as used in a specific laboratory.

7.2.1. Determinants of optimisation

i) Critical specifications for equipment, consumables, reagents (e.g. chemicals, biologicals), reference standards, reference materials, and internal controls;

ii) Robustness – critical control points and acceptable ranges, attributes or behaviour at critical control points, using statistically acceptable procedures;

iii) Quality control activities necessary to monitor critical control points;

iv) The type, number, range, frequency, and arrangement of test run controls;

v) Criteria for objective acceptance or rejection of test results;

vi) Criteria for interpretation and reporting of test results;

vii) Documented test method and reporting procedure;

viii) Evidence of technical competence for those performing the test methods, authorising test results and interpreting results.

7.3. Validation of the test method

Test method validation evaluates the test for fitness for purpose by establishing performance characteristics such as sensitivity, specificity, and isolation rate; and diagnostic parameters such as positive or negative cut-off, repeatability, reproducibility and titre of interest or significance. Validation should be performed using an optimised, documented, and fixed procedure. The extent and depth of the validation process will depend on logistical and risk factors and may involve any number of activities and amount of data, with subsequent data analysis using appropriate statistical methods (Chapter 1.1.6.). Acknowledging diagnostic test validation as a key element in the effective detection of infectious diseases, WOAH recently published a Special Issue representing an up-to-date compilation of the relevant standards (WOAH and non-WOAH) and guidance documents for all stages of diagnostic test validation and proficiency testing. This includes design and analysis, as well as clear, complete and transparent reporting of validation studies in the peer-reviewed literature (Colling & Gardner, 2021).

The current version of ISO 17025:2017 specifies that personnel must be authorised to perform validation and related activities, which means that training in validation and verification methods, including results interpretation, is likely to become more important to prove competence (Colling & Gardner, 2021). It should also be noted that for veterinary laboratories, limited availability of suitable material may render validation difficult; under these circumstances it is necessary to highlight the limited validation status when reporting results and their interpretation (Stevenson *et al.,* 2021).

7.3.1. Validation might include

i) Repeat testing in the same laboratory to establish the effect of variables such as operator, reagents, equipment;

ii) Comparison with other, preferably standard methods and with reference standards (if available);

iii) Collaborative studies with other laboratories using the same documented method. Ideally organised by a reference laboratory and including testing a panel of samples of undisclosed composition or titre with expert evaluation of results and feedback to participants to estimate reproducibility;

iv) Reproduction of data from an accepted standard method, or from a peer-reviewed publication (verification);

v) Experimental infection studies;

vi) Analysis of internal quality control data;

vii) Field or epidemiological studies, including disease outbreak investigations and testing of samples from infected and non-infected animals;

viii) Development of testing algorithms for specific purposes, e.g. surveillance, outbreak investigations, etc.

Validation is always a balance between cost, risk, and technical possibilities. There may be cases where only basic accuracy and precision can be determined, e.g. when the disease is not present in a country or region. Criteria and procedures for the correlation of test results for diagnosis of disease status or for regulatory action must be developed. The criteria and procedures developed should account for screening methods, retesting and confirmatory testing.

Statistically relevant numbers of samples from infected and non-infected animals are discussed in chapter 1.1.6. test validation and chapter 2.2.5 statistical approaches to validation.

7.4. Estimation of Measurement Uncertainty

Measurement Uncertainty (MU) is “a parameter associated with the result of a measurement that characterises the dispersion of values that could reasonably be attributed to the measure” (Eurachem, 2012). MU does not imply doubt about a result but rather increased confidence in its validity. It is not the equivalent to *error*, as it may be applied to all test results derived from a particular procedure. Laboratories must estimate the MU for each test method resulting in a quantitative measurement, and

for any methods used to calibrate equipment, included in their scope of accreditation (ISO/IEC 17025, 2017b).

Tests can be broadly divided into two groups: quantitative (e.g. biochemical assays, enzyme-linked immunosorbent assays [ELISA], titrations, real-time polymerase chain reaction [PCR], pathogen enumeration, etc.); and qualitative (bacterial culture, parasite identification, virus isolation, endpoint PCR, immunofluorescence, etc.).

The determination of MU is well established in *quantitative* measurement sciences (ANSI, 1997). It may be given as a numeric expression of reliability and is commonly shown as a stated range. Standard deviation (SD) and reference interval (RI) are examples of the expression of MU, for example the optical density result of an ELISA expressed as ± *n* SD, where *n* is usually 1, 2 or 3. The confidence interval (usually 95%) gives an estimated range in which the result is likely to fall, calculated from a given set of test data. For quantitative measurements, example for a top-down or control-sample approach are provided for an antibody ELISA in chapter 2.2.4, and by the Australian government webpage[4]. An example for a quantitative PCR hydrolysis probe assay is provided by Newberry & Colling (2021).

The ISO/IEC 17025 requirement for "quality control procedures for monitoring the validity of tests" implies that the laboratory must use quality control procedures that cover all major sources of uncertainty. There is no requirement to cover each component separately. Laboratories may establish acceptable specifications, criteria, ranges, etc., at critical control points for each component of the test process. The laboratory can then implement appropriate quality control measures at these critical points, or seek to reduce or eliminate the uncertainty effect of each component.

7.4.1. Potential sources of uncertainty include:

i) Sampling;

ii) Contamination;

iii) Sample transport and storage conditions;

iv) Sample processing;

v) Reagent quality, preparation and storage;

vi) Type of reference material;

vii) Volumetric and weight manipulations;

viii) Environmental conditions;

ix) Equipment effects;

x) Analyst or operator bias;

xi) Biological variability;

xii) Unknown or random effects.

Systematic errors or bias determined by validation must be corrected by changes in the method, adjusted for mathematically, or have the bias noted as part of the report statement. If an adjustment is made to a test or procedure to reduce uncertainty or correct bias then a new source of uncertainty is introduced (the uncertainty of the correction). This must be assessed as part of the MU estimate.

The application of the principles of MU to *qualitative* testing is less well defined. The determination and expression of MU has not been standardised for veterinary (or medical, food, or environmental) testing laboratories, but sound guidance exists and as accreditation becomes more important, applications are being developed. The ISO/IEC 17025 standard recognises that some test methods may preclude metrologically and statistically valid calculation of MU. In such cases the laboratory must attempt to identify and estimate all the components of uncertainty based on knowledge of the performance of the method and making use of previous experience, validation data, internal control results, etc.

4 Australian Government, Department of Agriculture, Fisheries and Forestry. Worked examples of measurement uncertainty. Measurement uncertainty in veterinary diagnostic testing – DAFF (agriculture.gov.au) (accessed 15 March 2023).

Many technical organisations and accreditation bodies (e.g. AOAC International, ISO, NATA, A2LA, Standards Council of Canada, UKAS, Eurachem, the Cooperation of International Traceability in Analytical Chemistry) teach courses or provide guidance on MU for laboratories seeking accreditation.

Additional information on the analysis of uncertainty may be found in the Eurachem Guides to Quantifying Uncertainty in Measurement (Eurachem, 2012) and Use of Uncertainty Information in Compliance Assessment (Eurachem, 2007).

7.5. Implementation and use of the test method

Training should be a planned and structured activity with steps to ensure adequate supervision is maintained while analysts are being trained. Depending on the complexity of the test and the experience of the analyst, training may include any combination of reading and understanding the documented test method, initial demonstration, performance of the test under supervision and independent performance. Analysts should demonstrate proficiency in using the test method prior to being authorised to produce reported results, and on an ongoing basis.

The laboratory must be able to demonstrate traceability for all accredited tests and the principle should also apply to non-accredited tests. This covers all activities relating to test selection, development, optimisation, standardisation, validation, verification, implementation, reporting, personnel, quality control and quality assurance (see also Section 7.3.1. point vi). Traceability is achieved by using appropriate documented project management, record keeping, data management and archiving systems.

8. Strategic planning

Laboratories should have evidence of continual improvement, which is an obligatory requirement for accredited laboratories. The laboratory must maintain current knowledge of the relevant quality and technical standards and with methods used to demonstrate laboratory competence and establish and maintain technical validity. Evidence of this may include:

i) Attendance at conferences, organisation of in-house or external meetings on diagnostics and quality management;

ii) Membership of local and international organisations;

iii) Contribution to national and international standards (e.g. on ILAC and ISO committees);

iv) Maintenance of current awareness through review of and contribution to relevant literature;

v) Participation in training programmes, including visits to other laboratories;

vi) Conducting research;

vii) Participation in cooperative programmes (e.g. Inter-American Institute for Cooperation in Agriculture);

viii) Exchange of procedures, methods, reagents, samples, personnel, and ideas;

ix) Planned, continual professional development and technical training;

x) Management reviews;

xi) Analysis of customer feedback;

xii) Root cause analysis of anomalies and implementation of corrective, preventive and improvement actions, as well as effectiveness reviews.

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5 NCSL: The National Conference of Standards Laboratories.

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NB: FIRST ADOPTED IN 1996 AS *GOOD LABORATORY PRACTICE, QUALITY CONTROL AND QUALITY ASSURANCE*.
MOST RECENT UPDATES ADOPTED IN 2024.

6 CITAC: The Cooperation of International Traceability in Analytical Chemistry.