PRD/CFEOI2023/1

Call for Expression of Interest

Consultant to support WOAH’s IMS development

**Annex 1   
(to be returned as Financial offer)**

**Currency: EUR**

1. **Firm tranche**

|  |  |  |  |
| --- | --- | --- | --- |
| **Deliverables** | **Deadline (prov.)** | **Days of work (prov.)** | **Costs (must include consultancy fees and any additional fees)** |
| **1. Preparation of documents for IMS service provider** | | | |
| 1.1. Sourcing i.e. carrying out consultations or market research, seeking advice or informing economic operators of the project and requirements | 9 July 2023 | 1 day |  |
| 1.2. Provide an estimated cost range for the development of an IMS for WOAH | 9 July 2023 | 2 days |  |
| 1.3. Inputs on first draft of formalized procedure | 16 July 2023 | 3 days |  |
| 1.4. Review final draft of formalized procedure | 30 July 2023 | 1 day |  |
| **2. Selection of service provider** | | |  |
| 2.1. Assist in WOAH in answering technical questions from bidders | As needed | 20 days |  |
| **Total Firm tranche** | | |  |

1. **Conditional tranche n° 1**

|  |  |  |  |
| --- | --- | --- | --- |
| 2.2. Produce an evaluation report which evaluates and scores bidders | December 2023 | 2 days |  |
| 2.3. Participate in exchanges with the various bidders, particularly during the various meetings that will take place during the consultation process | As needed | As needed |  |
| 2.4. Drafting of regularization and clarifications requests | As needed | As needed |  |
| **Total conditional tranche n°1** | | |  |

1. **Conditional tranche n°2**

|  |  |  |  |
| --- | --- | --- | --- |
| 2.5. Review and provide input into the contract of the successful service provider | January 2023 | 1 day |  |
| **3. Technical input on deliverables from selected service provider** | | |  |
| Reviewed all deliverables from the IMS service provider as they are produced | March 2025 | 54 days |  |
| **Total conditional tranche n°2** | | |  |

**Total (Firm tranche + Conditional tranches 1+2)[[1]](#footnote-2) = EUR**

**For information, the tenderer is asked to indicate its daily rate: EUR ....**

Entity name:

Adress :

Name & Title of duly authorized representative :

Date :

Signature :

1. Note: The costs of travel and participation of the consultant will be covered by WOAH, according to the internal policy of the Organisation. [↑](#footnote-ref-2)