WORLD ORGANISATION FOR ANIMAL HEALTH (WOAH)

DECLARATION OF INTERESTS FOR MEMBERS OF [insert name of SPECIALIST COMMISSION or WORKING GROUP][insert period of the Term of Office][[1]](#footnote-2)

*The World Organisation for Animal Health (whose statutory name is Office International des Epizooties) is an intergovernmental organisation having its Headquarters at 12 rue de Prony, F-75017 Paris, France (hereinafter “WOAH”).*

*The purpose of this Form is to ensure the scientific integrity of the work of members of Specialist Commissions and Working Groups. All members are expected to comply with the highest professional standards and to act in their personal capacity, regardless of any other governmental, industry, organisational or academic affiliation.*

*In order to safeguard the highest integrity and public confidence in its activities, WOAH requires that all members disclose any circumstances that could represent a potential conflict of interest, that is to say any interest that may affect, or may be perceived to affect, the objectivity and independence of the contribution that the expert makes and thus could affect the outcome of the work of the Specialist Commission or Working Group.*

*Please note that high quality of scientific expertise is by nature based on prior experience and that therefore having an interest does not necessarily mean having a conflict of interests.*

*Please answer each of the questions below. If the answer to any of the questions is "yes", briefly describe the circumstances on the last page of the form. Should there be any doubt as to whether or not an interest should be disclosed, please disclose such interest. We are reliant on your professionalism, common sense and integrity in filling in this Form. This Form remains valid until the end of the period of the Term of Office.*

*The term "****you****" refers to yourself and your immediate family members (i.e. spouse or partner with whom you have a similar close personal relationship, and dependent children).*

*The term “****commercial entity****” is taken to mean to any commercial business, industry association, consultancy, research institution or other entity of any nature whatsoever whose funding is significantly derived from commercial sources. A public institution offering diagnostic services against fees, vending diagnostic tests, biological and other veterinary products or developing these products with a view to future placing on the market, is considered as commercial entity.*

*Information disclosed on the Forms submitted by members of Specialist Commissions and Working Groups may be made available on request to persons or organisations outside of WOAH when the objectivity of the Specialist Commission or the Working Group been questioned such that the Director General considers disclosure to be in the best interests of the Organisation, and then only after consultation with the member concerned, the President of the Specialist Commission and, if necessary, the President of the Assembly and the Delegate if needed, or the Executive Head of the International Organisation from which is the member.*

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| --- | --- |
| EMPLOYMENT AND CONSULTINGWithin the past 5 years, have you worked for a commercial entity with an interest related to the subject of your work as a member of a Specialist Commission or Working Group? Please include Consulting, including services as a technical or other advisor. Please also report any application or negotiation for future employment or consulting. | Yes □ No □ |
| Please include any expert opinion or testimony related to the subject of your work as part of a regulatory, legislative, judicial, or other governmental process, on behalf of a commercial entity. |  |
| RESEARCH SUPPORTWithin the past 5 years, have you or your department or research unit received support or funding from a commercial entity with an interest related to the subject of your work as a member of a Specialist Commission or Working Group? Please also report any application or award for future research support from a commercial entity. | Yes □ No □ |
| Please include research support, including grants, collaborations, sponsorships, and other funding, and non-monetary support valued at more than EUR 5 000 overall (include equipment, facilities, research assistants, paid travel to meetings etc.) |  |
| INVESTMENT INTERESTSDo you have current investments (valued at more than EUR 10 000 overall) in a commercial entity with an interest related to your work as a member of a Specialist Commission or Working Group? Please include indirect investments such as a trust or holding company. You may exclude mutual funds, pension funds or similar investments that are broadly diversified. | Yes □ No □ |
| Please include stocks, bonds, stock options, other securities (e.g. short sales) and commercial business interests (e.g. proprietorships, partnerships, joint ventures) |  |
| INTELLECTUAL PROPERTY***Do you have any current intellectual property rights that might be enhanced or diminished by your work as a member of a Specialist Commission or Working Group?*** | Yes □ No □ |
| Please include patents, trademarks, or copyrights (also include pending applications), and know-how in a substance, technology or process |  |
| ADDITIONAL INFORMATION |  |
| *If not already disclosed above, have you worked for the competitor of a product or technology related to your work as a member of a Specialist Commission or Working Group? Will your position as an Expert enable you to obtain access to a competitor’s confidential proprietary information, or create for you or for any commercial entity a financial or commercial competitive advantage?*  | Yes □ No □ |
| ***To your knowledge, does your position as a member of a Specialist Commission or Working Group benefit or adversely affect interests of others with whom you have substantial common personal, financial or professional interests (such as your adult children or siblings, close professional colleagues, administrative unit or department)?***  | Yes □ No □ |
| ***Is there any other aspect of your background or present circumstances not addressed above that might be perceived as affecting your objectivity or independence?*** | Yes □ No □ |

**EXPLANATION OF "YES" RESPONSES: If the answer to any of the above questions is "yes", check above and briefly describe the circumstances on the following page.** If you do not provide, where requested, the amount or value of the interest, it will be assumed to be significant.

**If interests of your immediate family members are declared, it is your responsibility to inform them of the collection of information on their interests included in this Declaration, no later than at the time of submitting this Declaration to WOAH.**

**DECLARATION. I hereby declare that I have read the WOAH Policy on Conflicts of Interest. I further declare that the disclosed information is true and complete to the best of my knowledge. I undertake to inform the Director General of WOAH of any change in this information or any new information that needs to be reported, which occurs during the period covered by this Declaration, by completing a new Declaration of Interests detailing these changes.**

You have the right to access your Declaration of Interests and to update or correct it. The purpose of processing this data is to safeguard the independence of WOAH’s activities.

*You are informed that your personal data are processed and stored in accordance with WOAH’s privacy policy available on the website: https://www.woah.org/privacy-policy/.*

Date: \_\_\_\_\_\_\_\_\_ Signature\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name:

Institution:

Address:

Telephone:

Email:

# Detailed information

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| **Type of interest, and basic descriptive details.** | **Name of the commercial entity**  | **Belongs to you, a family member, employer, research unit or other?** | **Amount of income or value of interest (if not disclosed, assumed significant)** | **Current interest (or year ceased)** |
|  |  |  |  |  |
| **Describe the specific circumstances, parties involved, time frame and other relevant details**  |

# Note:

*If the declaration raises potential concerns, WOAH may seek further information from the member.*

*The Declarations of Interest Forms shall be made available on request to other members of the respective Specialist Commission or Working Group at the beginning of each meeting of the Commission or Working Group, but shall not be retained by them.*

*If any member of a Specialist Commission or a Working Group is of the opinion that there is an apparent conflict of interest based on the information submitted, or if the Director General determines that there is an apparent conflict of interest, the matter shall be raised with the President of the Specialist Commission or the Working Group (or if it concerns the interests of the President, with one of the Vice-Presidents) with a view to resolving the apparent conflict and the Director General shall be informed. This may result in the Specialist Commission or Working Group instructing the member concerned to withdraw from the discussion of matters associated with the apparent conflict of interest.*

1. Members of the Biological Standards Commission shall also complete Form A4 the form of the Standard Operating Procedure for Registration of Diagnostic Kits: https://www.woah.org/app/uploads/2021/06/a-sop-may-2021.pdf. [↑](#footnote-ref-2)