



# World Organisation for Animal Health

Founded as OIE

Call for Expression of Interest	
<b>Title</b>	SEA's National Rabies Plans
<b>Internal Reference</b>	SRR-SEA/CFEOI2022/6
<b>Type of contract</b>	Consultancy contract / service agreement
<b>Location</b>	remotely, electronic meetings
<b>Starting date</b>	from the signature of contract
<b>Expected working days</b>	23.5 days
<b>Expected duration</b>	July 2022 to October 2022
<b>CFEOI launching date</b>	3 August 2022
<b>Submission deadline</b>	18 August 2022



## 1. CONTEXT

### 1.1 BACKGROUND

World Organisation for Animal Health (WOAH) whose statutory name is “Office International des Epizooties”, was created on the 25<sup>th</sup> of January 1924. Its headquarters is based in Paris. It comprises 182 Member and is present on all continents through 13 Representations or Bureaus in total.

WOAH an intergovernmental organisation subject to public international law. It is responsible for improving animal health worldwide. The standards it develops for the trade of live animals and products of animal origin are recognized by the World Trade Organization as reference international sanitary rules ([Home - WOAH - World Organisation for Animal Health](#) ).

### 1.2 PURPOSE

In response to a global call to action, the WOAH, together with WHO, FAO and Global Alliance for Rabies Control (GARC), developed Zero by 30: The Global Strategic Plan to end human deaths from dog-mediated rabies by 2030 (Zero by 30). In 2020, FAO, WOAH and WHO launched the United Against Rabies (UAR) Forum, an inclusive network that brings together stakeholders to implement the objectives set out in ‘Zero by 30’. In Asia and the Pacific region, FAO, WOAH and WHO (the regional tripartite) works together to support rabies control activities in the region. To support this global initiative the Global Alliance for Rabies Control developed the stepwise approach towards rabies elimination (SARE) tool which is a practical planning, monitoring and evaluation tool to guide, develop and refine rabies control programmes. In 2021, the UAR has developed a template to guide countries in the development of a national strategic plan to eliminate dog-mediated rabies.

Members are encouraged to align their national rabies plan in line with the “Zero by 30”, ASEAN Rabies Elimination Strategies (ARES) and WOAH Standards and Recommendations. To ensure the effective utilisation of ‘Zero by 30’ and ARES as a regional guideline, the WOAH will support those member countries who expressed their needs of having a revision of its national rabies strategy. Countries will be identified based on their status and willingness. The consultant will work closely with country’s technical core group to develop a draft national rabies strategy. After an in-country consultation workshop, inputs and comments will be consolidated for the finalised national strategy.

### 1.3 BUDGET

The estimated budget for this call for expression of interest is EUR 15 000.

Bidders are invited to propose the financial offer they deem most economically appropriate.

Accordingly, any financial bid exceeding the estimated budget will be rejected.

## 2. DUTIES AND RESPONSIBILITIES

### 2.1 OBJECTIVES OF THE ASSIGNMENT AND SCOPE OF WORK

The objective of this Consultancy will be to support selected countries to develop/revise their National Rabies Control Strategy in line with “Zero by 30” and revised ARES. The consultant is required to review/ study the rabies situation, facilitate evaluation of National Rabies Control Strategy and to determine future needs using SARE Tool for the selected ASEAN Member States (AMS). Based on this evaluation and in line with “Zero by 30” and revised ARES, the Consultant will support selected AMS to develop/ revise their National Rabies Control Strategy.

The consultant will also consider the opinion and advice from a group of experts on that topic.

The scope of work will include:



### A revision of National Rabies Control Strategy of the selected country

- Review the national rabies situation.
- Support development/ revision of National Rabies Control Strategy of the selected countries in the Southeast Asia region.
- Facilitate a consultative meetings/ workshop to get inputs from stakeholders in the revision/ development of National Rabies Control Strategy,

The Consultant will develop the outlines of the revised strategy in consultation with the resource groups/persons. The draft Plan will then be shared with the resource groups/persons for their review and feedback. Consultative virtual meetings with the resource/expert group, comprising of animal health, human health, and other stakeholders through one health approach of the Candidate country, and members will be arranged by the WOAHS Sub-Regional Representation for South-East Asia (SRR SEA) and the animal health authority of the country in consultation with the Consultant.

## 2.2 EXPECTED OUTPUTS AND DELIVERABLES

Activity	Deadlines (tentative)	Estimated workload (TBC) (in days)
<b>2.2.1 Inception and Coordination</b>		
Development of a project workplan including reporting timelines to respect deadlines for submission of quality deliverables and the methodology to manage different steps of the review.	1 <sup>st</sup> week after signing of the contract	3
Kick-off/inception meeting (virtual)	week 2	0.5
<b>2.2.3 Revision/ development of National Rabies Control Strategy of the selected country</b>		
Study rabies situation, facilitate evaluation of National Rabies Control Strategy and determine future needs	week 3	4
Develop methodology for national strategy development/revision and the draft Outline of the National Rabies Strategy	week 4	2
Facilitate a workshop with the resource groups/experts and consultations with other stakeholders to present the draft outline and get inputs for strategy development	week 6	3
Develop the first draft of the national strategy based on agreed outline	week 9	6
Consult the national core groups/experts – integrate feedback received into the draft report	Week 11	3
Finalize the National Rabies Control Strategy	week 12	2
Total		23.5 days



### 3. QUALIFICATIONS AND EXPERIENCE

The consultant should demonstrate the following skills/qualities and adhere to the highest code of ethics expected by WOAH and its partners:

- Proven experience on global/regional rabies and zoonotic disease control programme (required);
- Practical and realistic approach to animal/public health/ one health strategy development (required);
- Knowledge of the WOAH Standards and recommendations (required);
- Knowledge of the ASEAN mechanisms (will be an asset);
- Experience working with international or regional organisations (will be an asset);
- Excellent writing skills in English, including the ability to convey complex issues and ideas in simple easy-to-understand forms.

### 4. WORK ARRANGEMENTS

#### 4.1 ORGANISATION OF THE WORK

The consultant(s) will report directly to the WOAH SRR Project Manager. S/he may directly contact the expert group, after close coordination with the WOAH.

This assignment requires home-based work with electronic consultations.

The WOAH contact point will be Dr Ronello Abila ([r.abila@woah.org](mailto:r.abila@woah.org)) and Dr Kinley Choden ([k.choden@woah.org](mailto:k.choden@woah.org)).

#### 4.2 PAYMENT SCHEDULE

The following schedule of payments will be finalised in the Contract based on the agreed-upon workplan and set of deliverables:

- Thirty percent (30%) of the contract value will be paid after submission of inception and work plan to WOAH SRR-SEA.
- Forty percent (40%) of the total price will be paid upon reception of the newly developed/revised national Rabies plan(s).
- Remaining balance of the contract value (30%) of the total price will be paid upon validation by the WOAH of the satisfactory delivery of all Deliverables mentioned in article 2.2.

### 5. STRUCTURE OF THE RESPONSE

Interested bidder(s) are invited to submit an Expression of Interest (EOI) including the following:

- Maximum 4-page 'Expression of Interest' that provides information on the:
  - Understanding of the project;
  - Draft work plan and approach (including if any, a list of teammates who would be assigned to conduct this project)
  - Professional profiles expertise for team set up if more than one,
  - Maximum 4-page CV in annex with information on related similar experience and language skills (for each of the candidates, if joint submission);
- Two (2) work samples of peer reviewed related work;
- Contact details of 3 academic/professional referees.
- Financial offer duly completed and signed (annex 1)
- Declaration of integrity duly completed and signed (annex 2)



## 6. EVALUATION OF PROPOSALS AND AWARD OF THE CONTRACT

WOAH will proceed to an evaluation of all final proposals according to the criteria described below:

- **Non-financial criteria (80%)**
  - Expertise (50%)
  - Proposed work plan and approach (20%)
  - Demonstrated understanding of the context (30%)
- **Global cost (20%)**
  - Financial offer (annex 1) (100%)

## 7. RESPONSE PROCEDURE

WOAH places high value on a multicultural and positive work environment and seeks gender and geographical balance in its international consultants. WOAHA welcomes proposals of all qualified candidates, irrespective of their ethnic origin, gender, opinions or beliefs.

If you are interested in this call for expression of interest, please complete your bids online by clicking on the link below.

[APPLY HERE](#)

WOAH, as a data controller, will process the personal data you provide in the bidder for the purposes of identifying a suitable Consultant, to support its work.

The data collected will be processed internally for the aforementioned purposes and for the resulting administrative acts, it shall be kept for the duration of the contract with you and in an intermediate archive for a duration of 10 during the audit period.

You have rights to access and rectify your personal data, as well as to request erasure and obtain data portability under certain circumstances.

To exercise these rights or If you have any questions about the processing of your data, you can contact our data protection officer at [dpo@woah.org](mailto:dpo@woah.org). For more information check our [Privacy Policy - WOAHA - World Organisation for Animal Health](#).

Should you have any questions, please contact [r.abila@woah.org](mailto:r.abila@woah.org)

To comply with disclosure requirements and enhance transparency, WOAHA shall publish on its [website](#) the following information about the Contract which shall be concluded with the awarded contractor: (i) the nature of the contract (ii) year of award (iii) name and locality of the Consultant; (iv) the title, purpose of the Consultant; and (v) the amount of this Agreement. WOAHA will not release or publish information that could reasonably be considered confidential or proprietary.

## 8. ANNEXES

**Annex 1:** The financial offer to be returned duly completed and signed

**Annex 2:** The declaration of integrity to be returned duly completed and signed