



STD/NP2022/1

DOCUMENT E: Questions and Answers

This document is established to centralise the responses to all the questions WOAHA receives related to the Official Status Management Platform procedure with negotiation (reference STD/NP2022/1).

The responses shared by WOAHA during the 15.09.2022 zoom presentation of the project (webinar) have been included in this document.

Updated on : 26/09/2022

Questions will be accepted until 23/09/2022

Section	Question	Answer
Tender Procedure Rules – Document A		
p.20 (4.4.)	Can we submit our tenders in PDF ?	As mentioned in the Document A. <i>“Only Word/PDF documents will be allowed. The scanned documents will not be authorized and will not be analysed.”</i> Accordingly PDF documents are allowed.
p.21 (4.6.)	During the negotiation phase, will you already have a shortlist of suppliers?	No more than of 5 tenderers could be admitted to the negotiation phase, based on the best scores from the tender assessment in accordance with the criteria mentioned in the article 4.7. “evaluation of tenders”
Terms of reference – Document B		
1.6.1	1. Does the shareDrive use Microsoft technology? 2. Is the access done through the internal network (on-premise)? 3. Is it possible to migrate the shareDrive to another platform that can be easily integrated with the proposed solution?	1. The ShareDrive use Microsoft technology. 2. Yes 3. Yes if that is the best solution. But the hosting should be done premise in the Cloud Microsoft



Section	Question	Answer
Terms of reference – Document B		
	Do you want to keep documents in shared folders or just the platform?	To avoid duplication it would be best to only keep them in the platform
	What is the size of the documents in shared folders:	70gb is the approximate size of all files
	Does every user will be in azure?	Yes
	<p>1. What kind of APIs are being developed? Is it Rest API? Authentication procedure ?</p> <p>2. connection between application : software for connection point to point or API management ?</p> <p>3. Is there a API for the Website</p> <p>4.Flow with CRM Bitrix 24</p> <p>5.Flow with WOAHA website</p> <p>6.Flow with WAHIS</p> <p>7.Flow with PVS</p>	<p>1. The only API under development from now is WAHIS one and it is REST API (hosted in AWS cloud). The API for the CRM is REST API (hosted on Azure VM as SaaS). And PVS that the information system will be developed soon will have an API with a Microsoft technology.</p> <p>2. The target is to use Azure management API</p> <p>3. The website doesn't have an API</p> <p>4. The authentication procedure for the CRM's API can be done by WebHook through a link, or by the API REST in JavaScript or PHP or by generating a token</p> <p>5. N/A</p> <p>6. The authentication procedure for WAHIS' API is done by generating a token</p> <p>7. N/A</p>
	<p>1.Is the architecture being developed for the API online or on-premise?</p> <p>2.If it is on-premise, will the api be accessible from the cloud? If not, are you open to using the Microsoft Data Gateway?</p> <p>3.If it is online, will azure be used to host the API?</p>	The hosting of the platform is expected to be in Azure Microsoft Cloud
	<p>1. What is the expected number of DSD users?</p> <p>2. What is the expected number of Expert and Member users?</p>	<p>1. The expected number of DSD users is 10.</p> <p>2. The expected number of Experts is 42 and 102 Members.</p>
FR-5	<p>1.How often are the forms and questionnaires modified? 1 time per campaign? What is the number of campaigns per year?</p> <p>2.Can we have the previous forms or questionnaires ? because that will affect the way the report will design</p>	<p>1. Not often. For the most a change is done once a year for questionnaires. But form can change one year to a another</p> <p>2. Yes, the access to this documents will be grant to the selected service provider if needed.</p>
	What is the expected number of Member and expert connections per year?	<p>The number of connections per Member per year will depend on what procedure we are talking about.</p> <p>- For official recognition, an applicant Member will have to connect at least 4 times:</p> <p style="padding-left: 40px;">a) when submitting the application.</p>



		<p>b) when technical screening by DSD is done. Includes 2 connections: one to access the request and another to submit the requested information.</p> <p>c) when requests are made after experts' evaluation prior the meeting, Includes 2 connections.</p> <p>d) when requests are made by the experts during the meeting. Includes 2 connections.</p> <p>WOAH receives an average of 20 applications per year so that means that there will be on average 140 connections by Members per cycle.</p> <p>- For official recognition, Experts will have to connect at least 4 times:</p> <p>a) when DSD shares the dossiers with them</p> <p>b) when submitting the questions for Members</p> <p>c) and whenever Members submit additional information requested either by DSD or by themselves. Includes 3 connections.</p> <p>It is common that there are 6 experts per ad hoc Group and 7 ad hoc Groups per year, so an approximate number of connections would be 210.</p> <p>- For annual reconfirmation, a Member will have to connect at least three times:</p> <p>a) when they submit the annual reconfirmation.</p> <p>b) when re-submitting the annual reconfirmation upon receiving requests by DSD (assuming only one round of questions was needed). Includes 2 connections.</p> <p>c) when the annual reconfirmation has been validated. The median number of official statuses per Member is 4, and there are 102 Members with status. It is common that the DSD screens all statuses of a Member before sending a request and Members submit and re-submit annual reconfirmations for all their statuses at once, so an approximate number of connections would be 408.</p> <p>- For Self-declarations, a Member will have to connect at least three times:</p> <p>a) when submitting the report.</p> <p>b) when re-submitting the report upon receiving requests by the DSD (assuming only one round of questions was needed. Includes 2 connections.</p> <p>c) when the report has been approved for publication.</p>
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		WOAH received on average 25 requests for publication of a self-declaration per year so an approximate number of connections per year would be 100.
FR-5 FR-24 FR-51 FR-53	What is the maximum size of files to upload in a campaign or questionnaire?	<ul style="list-style-type: none"> - For official recognition, less than 10 Gb per cycle - For annual reconfirmation, the data is not available. - For Self-declarations, less than 2 Gb per year
1.6.1	<p>What is the number of tables in the Microsoft Access database?</p> <p>What is the volume per table? Number of line? Relationship design of the tables?</p>	See Table1 for the number of tables, variables, and observations, and Figure1 for the relationship of tables in the access database (The file is also available in pdf).
Section	Question	Answer
Terms of reference – Document B		
	Is there an API for the WOAHA website?	No API for the WOAHA website yet
	Could you please provide a breakdown of number of users?	The number of users can be found in Document B – Terms of reference in Point 2.2
	Synchronization between the platform and the CRM for the list of disease (Modification right priority) ?	The list of disease won't be modifiable via the platform but only through the CRM. In general information coming from CRM or other Information systems or application won't be modifiable via the platform. Those information must come from those application to inform the platform
	How many time member can access to the platform by year ? Big period that the platform is most use ?	<p>One of the aim of the platform is to give access to member to their historical submitted dossier. However, there are specific period that submission are open to allow members to submit dossier or applications:</p> <ul style="list-style-type: none"> - For the Official Status of Animal Health the period of submission is open from June to December - For the Annual reconfirmation, the period of submission is open from November to May. Annual reconfirmation goes until May before even the period for them to submit is only November, the reconfirmation of status is endorsed by the assembly in May. - For the self-declaration, Members can submit request for publication all year
	Maximum size of an attached document (annex) send by members when they submit a dossier to request an Official Status for Animal Health or an Annual Reconfirmation ?	The heaviest attached file was 5 Mo
	Responsiveness to the back office (mobile, web, tablet, etc.) ?	The responsiveness of the back office is expected at this stage only for access through the web.
FR 5	An automatic exportation of files to WOAHA website is required, for questionnaires and forms. As previously answered in the zoom session, there is no API to access the WOAHA website. How are the forms modified today ? Where are these forms stored ?	<p>The forms and questionnaires are in Word document. Both forms and questionnaires are manually modified and uploaded in the website. They are stored in a server (onpremise).</p> <p>Concerning the online system, the member when they submit an annual reconfirmation form, upload the filled form in the online system and answer to few questions (by yes, no, or by selection an option in the dropdown list).</p>
FR7	Same question concerning FR7, sync with WOAHA Website is required for lists of disease-free territories and the list of published self-declarations. Where are these lists stored ? How are they updated today ?	<p>The lists of disease-free Members or zones are recorded in the relevant resolutions.</p> <p>And the list of published self-declarations is stored in an excel table in our server.</p>



		<p>The update is done manually after that the resolutions containing the lists of disease-free Members or zones are adopted during the General session.</p> <p>For self-declarations, the list is updated anytime a self-declaration is published or inactivated.</p>
FR13	<p>Regarding FR13, could you please give us more information about the codification project ?</p> <p>Is there an API to access information in Codification project ?</p> <p>Disease list is or will be managed in Codification project. Are there other concepts that are or are to be managed in the codification project ?</p> <p>In the wait for an API, is it possible to work with CSV extractions of the diseases list from codification project ?</p>	<p>The codification project aim to have a single way to call diseases and to quickly identify them. It's a table that will contain diseases with a code to be attributed to all of them. It is an ongoing project and it is not a digitalized project. So there is no API.</p> <p>When completed and available, it will be possible to work with CSV extractions from the codification project.</p>
FR 74	<p>Considering PVS Missions database, as API is not existing yet, is it possible to work with a CSV extraction of the missions and their status ?</p>	<p>Yes we can use a CSV extraction</p>



Table 1 – Number of tables, variables, and observations in the access database

	Table	Number of variables	Number of observations
1	TAB_AHG_Meeting	6	35
2	TAB_Application	54	595
3	TAB_ContactPoint	10	283
4	TAB_ContainmentZone	18	2
5	TAB_Country	17	212
6	TAB_Current_Status	8	527
7	TAB_DiseaseAndPrgm	4	10
8	TAB_Expert	5	75
9	TAB_NonContiguousTerritories	8	71
10	TAB_Official_Status	4	20
11	TAB_ReconfCorrespondence	11	2943
12	TAB_Reconfirmation	41	2138
13	TAB_Recovery	15	10
14	TAB_RequestInfoAppli	5	188
15	TAB_Resolution	0	0
16	TAB_Suspension	10	25
17	TAB_Withdrawal	9	8
18	TABLE_TeamStatus	1	8



Figure 1 – Table relationship design of the access database

