



# World Organisation for Animal Health

Founded as OIE

CALL FOR QUOTATION	
<b>Title</b>	Review of scientific literature to update the safe commodity assessments for WOAH aquatic animal listed diseases
<b>Internal reference</b>	BG/GM 2022.2
<b>Location</b>	Home based
<b>Starting date</b>	August 2022
<b>Expected working days</b>	14
<b>Expected duration</b>	August - November
<b>CFQ launching date</b>	July 27, 2022
<b>Submission deadline</b>	August 12, 2022

**Contracting authority**

**World Organisation for Animal Health (WOAH)**

whose statutory name is  
"Office International des Epizooties",

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## 1. GENERAL TENDERING RULES

### 1.1 BACKGROUND

World Organisation for Animal Health (WOAH) whose statutory name is “Office International des Epizooties”, was created on the 25th of January, 1924. Its headquarters is based in Paris. It comprises 182 Member and is present on all continents through 13 Representations or Bureaus in total.

WOAH is an intergovernmental organisation subject to public international law. It is responsible for improving animal health worldwide. The standards it develops for the trade of live animals and products of animal origin are recognized by the World Trade Organization as reference international sanitary rules ([Home - WOA - World Organisation for Animal Health](#) ).

### 1.2 GENERAL PURPOSE

This call for quotation (“tender procedure”) is an invitation for interested service providers to submit a cost estimation for updating the [Safe commodity assessments for OIE listed aquatic animal diseases](#) to ensure that the time/temperatures for inactivation of the relevant pathogenic agent is based on current scientific evidence.

The information included in the tender documents are provided to Tenderers so they may prepare a quotation in response. However, the transmission of the tender documents to tenderers does not imply any legal obligation on the part of WOA to entrust the provision of the services to any tenderer. WOA has the right to reject any proposal in its sole discretion. WOA remains strictly independent of any tenderer, and none of the provisions of the tender documentation may be interpreted as creating a contractual relation of any sort.

WOAH is under no obligation to accept a given tenderer’s proposal and reserves the right not to proceed with or to terminate negotiations with any tenderer, at any time prior to the signature of a Purchase Order.

### 1.3 CONFIDENTIALITY

Unless otherwise authorised in writing by WOA, all information, whether disclosed either directly or indirectly, formally or informally, in writing, orally, or by visual inspection, which are part of the tender procedure or provided for its purpose or any amendment thereto, shall not be disclosed, copied, used or modified in any manner and shall only be used for the sole purpose of the tender procedure.

All information received in response to this initiative that is marked proprietary will be handled accordingly. Responses will not be returned.

### 1.4 RESPONSE PROCESS

WOAH reserves the right to introduce non-substantial modifications to the tender documents. In the event that WOA, either following a request from a tenderer or on its own initiative, introduces a modification of the tender documents, all tenderers having received the invitation to tender and indicated an intention to respond will be informed simultaneously. WOA may extend the deadline for submission of tenders to all tenderers to allow tenderers to take into account these changes.



## **1.5 COSTS OF RESPONSES**

Tenderers are responsible for all costs and expenses, including professional fees, incurred in connection with the preparation and submission of responses to, and generally their participation in, the tender procedure

## **1.6 CONFLICTS OF INTEREST**

Under no circumstances is a tenderer to contact any person employed by or representing WOAHA regarding the tender procedure other than the person(s) mentioned in this document.

In participating to this call for tender, a tenderer represents and warrants that:

- It does not have any conflict of interest arising from economic interests, political or national affinities, family or emotional ties, or any other relevant connection or shared interest in connection with any service agreement that may be entered into between the tenderer and WOAHA as a result of the call for tender;
- It will inform, without delay, of any situation constituting a conflict of interest or which could give rise to a conflict of interest;
- No offer of any type whatsoever from which an advantage can be derived under a service agreement has been or will be made;
- It has not granted and will not grant, has not sought and will not seek, has not attempted and will not attempt to obtain, and has not accepted and will not accept, any advantage, financial or in kind, to or from any party whatsoever, constituting an illegal practice or involving corruption, either directly or indirectly, as an incentive or reward relating to the award of this service agreement;
- It has not and will not make any misrepresentation, either knowingly or negligently, in supplying any of the information requested by WOAHA.

## **1.7 PERIOD OF PROPOSAL VALIDITY**

Tenderers are bound by their proposals for 60 days after the deadline for submission or until they have been notified of non-award.

## **1.8 DURATION OF THE SERVICES**

The Services are expected to be performed from September to November 2022.

## **1.9 INVOICING**

The following schedule of payments should be included in the quote:

- Ten percent (10%) of the total price will be paid after validation by WOAHA of the first tranche of diseases (amphibian);
- Thirty percent (30%) of the total price will be paid after validation by WOAHA of the second tranche of diseases (crustacean);
- Thirty percent (30%) of the total price will be paid after validation by WOAHA of the third tranche of diseases (fish);
- The balance payment will be issued upon reception and validation by WOAHA of the final tranche of diseases (molluscs) and summary report.



Payment will be made upon receipt of the corresponding undisputed invoice, which should be raised after validation of each deliverable. WOAHA will proceed to the payment of undisputed invoices within 45 days of their reception by bank transfer or cheque.

## 2. EXECUTIVE SUMMARY

### 2.1 PROJECT BACKGROUND

The World Organisation for Animal Health (WOAH) is an international organisation focused on transparently disseminating information on animal diseases and improving animal health globally. The WOAHA International standards provide standards for the improvement of animal health and welfare and veterinary public health worldwide ([www.WOAH.org](http://www.WOAH.org)).

In May 2009, the WOAHA World Assembly of Delegates adopted a new Chapter 5.4. 'Criteria to assess the safety of aquatic animal commodities' in the *Aquatic Code*. Article 5.4.1 provides criteria to assess the safety of aquatic animal products imported (or transited) for any purpose regardless of the disease X status of the exporting country, zone or compartment, and are based on the absence of the pathogenic agent in the aquatic animal product or the inactivation of the pathogenic agent by treatment or processing. Products that meet these criteria are listed Article X.X.3 of disease-specific chapters of the *Aquatic Code*.

Between 2009 and 2016 a WOAHA *ad hoc* Group applied the criteria in Article 5.4.1. to each of the OIE listed aquatic animal diseases against commonly traded aquatic animal products. The WOAHA World Assembly of Delegates progressively adopted amendments for inclusion in Article X.X.3 of the *Aquatic Code*.

The [Safe commodity assessments for OIE listed aquatic animal diseases](#) publication (2016) includes all of the aquatic animal product assessments that were conducted to justify the products listed in Article X.X.3. of the disease-specific chapters of the *Aquatic Code*. The scientific literature on thermal stability for these listed diseases has not been reviewed since 2016.

NOTE: some new diseases have been added to the OIE list of diseases since 2016 and assessments undertaken since 2016 were published in relevant Aquatic Animals Commission reports. Excerpts of relevant Aquatic Animals Commission reports have been attached in Section 8 for the convenience of tenderers.

In 2020, in response to Member comments, the Aquatic Animal Health Standards Commission agreed to amend the approach used in Articles X.X.3. of the disease-specific chapters to include the specific time/temperatures required to inactivate the specific pathogenic agents rather than the approach of listing specific products.. The Commission agreed to maintain the use of equivalent time/temperature combinations to ensure the inactivation of the pathogenic agents. The amended Articles 9.X.3. of the crustacean specific chapters and 10.X.3. of the fish specific chapters, were adopted by the WOAHA World Assembly of Delegates in May 2022 and will be published in the 2022 edition of the *Aquatic Code*. Articles 8.X.3. (amphibian disease-specific chapters) and 11.X.3. (mollusc disease-specific chapters) were circulated for Member comments in the Commission's February 2022 Part B report and will be proposed for adoption at the 2023 WOAHA General Session.

The Commission has acknowledged that the assessments conducted for the aquatic animal products and the time/temperatures for inactivation currently listed in Article X.X.3. needed to be reviewed given that that additional scientific evidence had likely been published since these assessments were conducted (between 2009 and 2016). In addition, the Commission agreed to provide more guidance regarding equivalent time/temperature combinations that could be used by Members (e.g. longer times at lower temperatures or shorter times at higher temperatures).



## 2.2 PROJECT OBJECTIVES

The objectives of the project are:

- Review and update the assessments ([Safe commodity assessments for OIE listed aquatic animal diseases](#)) previously conducted against criteria in Article 5.4.1. for heat treated products listed in Article X.X.3. of the *Aquatic Code* in line with the revised approach adopted in Articles 9.X.3. and 10.X.3. at the 2022 WOAHA General Assembly (and to be applied to Article 8.X.3. and 11.X.3.) for:
  - Conduct assessments for recently listed diseases that have not been assessed previously:
    - Infection with *Batrachochytrium dendrobatidis*
    - Infection with decapod iridovirus 1
    - Infection with tilapia lake virus
- Provide recommendations on the determination of equivalent time/temperatures for inactivation of pathogenic agents listed in Articles X.X.3.

## 3. SCOPE OF THE SERVICES

Review scientific literature, in particular new scientific information published since original assessments were undertaken, and review and update existing assessments, or develop new assessments, against the criteria in Article 5.4.1. for heat treated products listed in Article X.X.3 of the *Aquatic Code*.

Note: review of assessments against the criteria in Article 5.4.2. of the *Aquatic Code* is not within the scope of this call for quotation and therefore not considered relevant for this process.

Review literature and develop guidance for the determination of equivalent thermal treatments for the inactivation of relevant pathogenic agents listed in Articles X.X.3. This information should be aimed at providing guidance for WOAHA Members to determine what is an equivalent time/temperature for relevant products.

*Deliverables will include at a minimum:*

- Each of the following reviews would be completed at the same time and provided to WOAHA in tranches based on grouping of disease (ie, amphibian, crustacean, fish and mollusc)
  - An updated version of assessments (including scientific references) for all diseases currently listed in the *Aquatic Code*. The updated assessment would include any new listed diseases and any new evidence on time/temperatures which will inactivate the specific pathogenic agents. To simplify this task, an template to update will be provided for the successful tenderer.
  - A list of pathogenic agents that require the use of a surrogate pathogenic agent for time/temperature inactivation because of a lack of relevant scientific information for the listed pathogenic agent. This list would include the rationale for the use of a surrogate and scientific references.
  - Develop a recommendation to guide Members in the determination of time/temperature equivalence for all relevant products, potentially including a z-score for each listed disease.

## 4. QUOTATION STRUCTURE

The quotation should provide:



- An overall cost for all the deliverables for all disease tranches (amphibian, crustacean, fish and mollusc), including:
  - o Review and update (where relevant) existing assessments ([Safe commodity assessments for OIE listed aquatic animal diseases](#)) or develop new assessments for aquatic animal products listed in Article X.X.3. against the criteria in Article 5.4.1. based on latest scientific evidence.
  - o Recommend when surrogate pathogenic agents must be used because of a lack of scientific evidence.
  - o Recommend guidance on the determination of time/temperature equivalence.

The financial offer should be provided in EURO and quoted free of all duties, taxes and other charges and excluding VAT.

## 5. RESPONSE PROCEDURE

### 5.1 SCHEDULE

<b>Call for quotation</b>	July 2022
<b>Response reception with a detailed quotation</b>	August 2022
<b>Award and supplier's selection</b>	August 2022
<b>Product delivery</b>	November 2022

All tenderers will be informed if WOAAH changes any of these dates.

Proposals may be modified or withdrawn prior to the deadline for submission through a written notification sent to WOAAH contact point.

### 5.2 RESPONSE FORMAT

Tenders should send the quotation in English and in electronic format to the contact point.

WOAH, as a data controller, will process the personal data you provide in the bid for the purposes of identifying a suitable service provider, to support its work.

The data collected will be processed internally for the aforementioned purposes and for the resulting administrative acts, it shall be kept for the duration of the contract with you and in an intermediate archive for a duration of 10 years during the audit period.

You have rights to access and rectify your personal data, as well as to request erasure and obtain data portability under certain circumstances.

To exercise these rights or if you have any questions about the processing of your data, you can contact our data protection officer at [dpo@woah.org](mailto:dpo@woah.org). For more information check our Privacy Policy: [Privacy Policy - WOAAH - World Organisation for Animal Health](#).

Should you have any questions, please contact Bernita Giffin ([b.giffin@woah.org](mailto:b.giffin@woah.org))

To comply with disclosure requirements and enhance transparency, WOAAH shall publish on its [website](#) the following information about the Contract which shall be concluded with the awarded contractor: (i) the nature of the contract (ii) year of award (iii) name and locality of the Service provider; (iv) the title,



purpose of the Service provider; and (v) the amount of this Agreement. WOAH will not release or publish information that could reasonably be considered confidential or proprietary.

Tenders should include:

- The quotation (see the required information on section 4)
- The declaration of integrity to be returned dully completed and signed (annex 1)

Please make specific reference in the response to any legitimately and appropriately confidential or proprietary material contained in the response. Such information included in the responses to the call for quotation will be kept confidential by WOAH.

**Reminder:** responses should be submitted by **12 August 2022 before 6 PM (Paris local time)**. Any proposal received past this deadline will be excluded from the call for quotations process.

### 5.3 EVALUATION OF QUOTATIONS AND AWARD

WOAH may ask tenderers to provide clarifications needed to evaluate their tender; tenderers will be requested to reply in writing.

WOAH will select and award the contract based on the lowest price, provided the tender satisfies the requirements identified above.

Tenderers will be informed through electronic correspondence of the results of the selection process.

## 6. ANNEXES

**Annex 1:** The declaration of integrity to be returned dully completed and signed

## 7. USEFUL LINKS

Links to the relevant *ad hoc* Group reports have been included below to provide additional context and references previously reviewed for the development of the '[Safe commodities for OIE listed aquatic animal diseases](#)'. These links to the relevant *ad hoc* Group reports are provided to ensure that duplication of effort does not occur.

[August 2008 \*ad hoc\* Group report](#)  
[February 2009 \*ad hoc\* Group report](#)  
[February 2010 \*ad hoc\* Group report](#)  
[January 2011 \*ad hoc\* Group report](#)  
[February 2014 \*ad hoc\* Group report](#)  
[April- August 2016 \*ad hoc\* Group report](#)

Relevant sections of the Aquatic Animals Commission reports, relating to amendments to or interpretation of Article 5.4.1. or disease-specific Articles X.X.3., since the completion of the *ad hoc* Groups have been extracted and included within the inserted object. These extractions are to provide additional information regarding decisions of the Aquatic Animals Commission and relevant context. All Aquatic Animals Commission reports can be found [here](#).





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