



CALL FOR EXPRESSION OF INTEREST

Title	ASEAN Rabies Elimination Strategy
Internal Reference	SRR-SEA/CFEOI2022/4
Type of contract	Consultancy contract / service agreement
Location	remotely, electronic meetings
Starting date	from the signature of contract
Expected working days	34.5 days
Expected duration	14 weeks
CFEOI launching date	27 May 2022
Submission deadline	13 June 2022
New submission deadline	05 July 2022

1. CONTEXT

1.0 BACKGROUND

The World Organisation for Animal Health (OIE) is the intergovernmental organisation responsible for improving animal health worldwide. The standards it develops for the trade of live animals and products of animal origin are recognized by the World Trade Organization as reference international sanitary rules (<http://www.oie.int/fr/>).

The OIE, then known as the « Office international des épizooties », was created on the 25th of January 1924. Its headquarters are based in Paris. It comprises 182 Members and is present on all continents through 13 Representations or Bureaus in total.

1.1 PURPOSE

The ASEAN Rabies Elimination Strategy (ARES), endorsed by health and agricultural ministers of ASEAN countries in 2014, provides a strategic framework for rabies control activities in ASEAN countries. The ARES notes the importance of periodic reviews to clearly highlight not only progress, but also the critical areas for improvement, as a basis to maintain political engagement and momentum toward rabies elimination in the ASEAN region. Vietnam and Indonesia are the co-lead countries for rabies control activities in ASEAN.

In response to a global call to action, the OIE, together with WHO, FAO and Global Alliance for Rabies Control (GARC), developed Zero by 30: The Global Strategic Plan to end human deaths from dog-mediated rabies by 2030 (Zero by 30). In 2020, FAO, OIE and WHO launched the United Against Rabies Forum, an inclusive network that brings together stakeholders to implement the objectives set out in 'Zero by 30'. In Asia and the Pacific region, FAO, OIE and WHO (the regional tripartite) work together to support rabies control activities in the region.

ARES is considered as a key tool for the region to provide direction and guidelines to ASEAN member states' (AMS)'s to develop and implement national rabies strategies. The implementation timeframe of



the ARES is between 2014-2023, with the period 2021-2023 as post-elimination phase. It may also be a ripe time to update the ARES.

A Core Group Meeting on Rabies on 4 Sept 2020 which was attended by Viet Nam and Indonesia as lead countries, representatives from WHO, FAO and OIE and ASEC, agreed to revise ARES and update its timeline to 2030 through: [a] review of ARES involving national and regional consultations and employing the SARE approach, and [b] conduct a follow-up ASEAN-Tripartite Rabies Meeting as consultation for the revision/updating of ARES.

Since then, the ASEAN region is confronted with multiple animal health challenges which directly impact the rabies situation of the AMS and ASEAN region. Besides there are new developments and initiatives to rabies control such as global strategy for elimination of dog-mediated rabies by 2030 and the stepwise approach towards rabies elimination (SARE) tool. Upon the request from AMS, and in consultation with ASEAN Secretariat, the OIE offered to support the ASEAN in reviewing and updating the ARES to align with the Global Strategic Plan to end human deaths from dog-mediated rabies by 2030 by recruiting a Consultant. This is part of the OIE's commitment to support ASEAN to improve control of animal diseases and zoonoses as stipulated in the ASEAN-OIE MOU signed in May 2021.

This consultancy will comprise of reviewing the status of national rabies plans and ground realities regarding rabies prevention and control programmes by ASEAN members; review and update ARES and present to relevant ASEAN bodies for endorsement.

1.2 OIE THRESHOLD

In accordance with the internal rules of the OIE, call for expression of interest's procedure applies to procurement contracts whose total value is less than EUR 100 000.

1.2 Budget

The estimated budget for this call for expression of interest is EUR 30 000. Bidders are invited to propose the financial offer they deem most economically appropriate.

Accordingly, any financial bid exceeding the estimated budget will be rejected.

2. DUTIES AND RESPONSIBILITIES

2.1 OBJECTIVES OF THE ASSIGNMENT AND SCOPE OF WORK

The objective of the Project is to review the status of national rabies plans and ground realities regarding rabies prevention and control programmes by ASEAN member and develop a draft revision of ARES (2014) for ASEAN's consideration. The draft will be in line with "Zero by 30", the Global Strategic Plan to end human deaths by 2030, and OIE Standards and Recommendations.

The consultant is required to develop a report of AMS's national rabies situation and control programmes. The report will be used as a benchmark report for a draft revision of ARES (2014) that will be presented in the ASEAN workshop for AMS's consideration.

The consultant will also consider the opinion and advice from a group of experts on that topic.

The scope of work will include:

- Review AMS's national rabies situation and control programmes and provide a report, including recommendation for support to National Strategic Plan development in selected AMSs
- Develop draft of ARES revision based on the report
- Conduct a workshop for ASEAN, presenting the draft and feedback from AMS
- Consolidate inputs and comments, finalising the draft of ARES revision.



2.2 Expected Outputs and Deliverables

Activity	Deadlines (tentative)	Estimated workload (TBC) (in days)
2.2.1 Inception and Coordination		
Development of a project workplan including reporting timelines to respect deadlines for submission of quality deliverables and the methodology to manage different steps of the review.	1 st week after signing of the contract	3
Kick-off/inception meeting (virtual)	2 nd week	0.5
2.2.2 Revision of ASEAN Rabies Elimination Strategies (ARES)		
Desktop review on the implementation of ARES, rabies situation and control programmes of ASEAN Member States	3 rd – 4 th week	8
Develop revised outline for ARES	5 th week	4
Facilitate a workshop with ASEAN members, in particular ASWGL and ASEAN Health Cluster 2 and Contact Points on Rabies Elimination, to revise ARES	7 th week (depending with availability of ASEAN MS)	3
Develop Theory of Change for ARES	8 th week	2
Develop a first draft based on the agreed outlines	9 th week	6
Consult the members and the resource groups/experts – integrate feedback received into the draft report. Circulate in the draft revised ARES to the ASWGL meeting and ASEAN Health Cluster 2 for comments and further revisions and integrate feedback	10 th –12 th week	6
Finalise the document (Submit final strategy)	14 th week	2

3. QUALIFICATIONS AND EXPERIENCE

The consultant should demonstrate the following skills/qualities and adhere to the highest code of ethics expected by OIE and its partners:

- Proven experience on global/regional rabies and zoonotic disease control programme development (required);
- Practical and realistic approach to animal/public health/ one health strategy development (required);
- Knowledge of the OIE Standards and recommendations (required);
- Knowledge of the ASEAN mechanisms (will be an asset);
- Experience working with international or regional organisations (will be an asset);
- Excellent writing skills in English, including the ability to convey complex issues and ideas in simple easy-to-understand forms.



4. WORK ARRANGEMENTS

4.0 ORGANISATION OF THE WORK

The consultant(s) will report directly to the OIE SRR Project Manager. S/he may directly contact the expert group, after close coordination with the OIE.

This assignment requires home-based work with electronic consultations.

The OIE contact point will be Dr Ronello Abila (r.abila@oie.int).

4.1 PAYMENT SCHEDULE

The following schedule of payments will be finalised in the Contract based on the agreed-upon workplan and set of deliverables:

Thirty percent (30%) of the contract value will be paid after submission of inception and work plan to OIE SRR-SEA;

Forty percent (40%) of the total price will be paid upon reception of the revised ASEAN Rabies Elimination Strategy.

Remaining balance of the contract value (30%) of the total price will be paid upon validation by the OIE of the satisfactory delivery of all Deliverables mentioned in article 2.2.

5. STRUCTURE OF THE RESPONSE

Interested applicant(s) are invited to submit an Expression of Interest (EOI) including the following:

- Maximum 4-page 'Expression of Interest' that provides information on the:
 - Understanding of the project;
 - Draft work plan and approach (including if any, a list of teammates who would be assigned to conduct this project)
 - Professional profiles expertise for team set up if more than one,
 - Maximum 4-page CV in annex with information on related similar experience and language skills (for each of the candidates, if joint submission);
- Two (2) work samples of related work;
- Contact details of 3 academic/professional referees.
- Financial offer duly completed and signed (annex 1)
- Declaration of integrity duly completed and signed (annex 2)

6. EVALUATION OF PROPOSALS AND AWARD OF THE CONTRACT

The OIE will proceed to an evaluation of all final proposals according to the criteria described below:

- **Non-financial criteria (80%)**
 - Expertise (50%)
 - Proposed work plan and approach (20%)
 - Demonstrated understanding of the context (30%)
- **Global cost (20%)**
 - Financial offer (annex 1) (100%)



7. RESPONSE PROCEDURE

The OIE places high value on a multicultural and positive work environment and seeks gender and geographical balance in its international consultants. The OIE welcomes proposals of all qualified candidates, irrespective of their ethnic origin, gender, opinions or beliefs.

If you are interested in this call for expression of interest, please complete your bids online by clicking on the link below.

[APPLY HERE](#)

The OIE, as a data controller, will process the personal data you provide in the bidder for the purposes of identifying a suitable Consultant, to support its work.

The data collected will be processed internally for the aforementioned purposes and for the resulting administrative acts, it shall be kept for the duration of the contract with you and in an intermediate archive for a duration of 10 during the audit period.

You have rights to access and rectify your personal data, as well as to request erasure and obtain data portability under certain circumstances.

To exercise these rights or if you have any questions about the processing of your data, you can contact our data protection officer at dpo@oie.int. For more information check our Privacy Policy: <https://www.oie.int/en/privacy-policy>".

Should you have any questions, please contact r.abila@oie.int

To comply with disclosure requirements and enhance transparency, OIE shall publish on its website the following information about the Contract which shall be concluded with the awarded contractor: (i) the nature of the contract (ii) year of award (iii) name and locality of the Consultant; (iv) the title, purpose of the Consultant; and (v) the amount of this Agreement. OIE will not release or publish information that could reasonably be considered confidential or proprietary.

8. ANNEXES

Annex 1: The financial offer to be returned duly completed and signed

Annex 2: The declaration of integrity to be returned duly completed and signed