



CALL FOR EXPRESSION OF INTEREST

Title	Consultancy to support One Health activities in Asia and the Pacific Region
Internal Reference	RR-AP/CFEOI2022/3
Type of contract	Consultancy Contract
Location	Remote
Starting date	1 April 2022 (or starting date of the contract if later)
Expected working days by quarter	Minimum days: Without minimum Maximum days: 40 days
Expected working days for 12 months	Minimum days: Without minimum Maximum days: 120 days
Expected duration	12 months (with possible renewal - maximum of 36 months)
CFEOI launching date	7 February 2022
Earlier submission deadline	21 February 2022
Extension: New submission deadline	7 March 2022

1. Context

1.1 Background

The World Organisation for Animal Health (OIE) is the intergovernmental organisation responsible for improving animal health worldwide. The standards it develops for the trade of live animals and products of animal origin are recognized by the World Trade Organization as reference international sanitary rules (<http://www.oie.int/fr/>).

The OIE, then known as the “Office international des epizooties”, was created on the 25th of January 1924. Its headquarter is based in Paris. It comprises of 182 Members and is present on all continents through 13 Regional or Sub-regional Representations or Bureaus in total. The [OIE Regional Representation for Asia and the Pacific](#) (RRAP) based in Tokyo, Japan is responsible to support its 32 Members for their work on animal health and animal welfare. The OIE is part of the [Tripartite Alliance](#) with the World Health Organization (WHO) and Food and Agriculture Organization of the United Nations (FAO).

1.2 Purpose

The Asia Pacific (AP) Region is endemic to many important zoonoses of which rabies and brucellosis are of particular concern for Members both from economic and public health perspectives.

Rabies accounts for more than 31,000 preventable human deaths and thousands of animal deaths every year in the region. Although a lot of progress has been made in controlling rabies, much remains to be



done especially in areas of achieving development of joint national action plans, intersectoral coordination, sufficient level of dog vaccination coverage, and dog rabies surveillance.

Similarly, antimicrobial resistance (AMR) is an issue of increasing concern given that the region is one of the highest consumers of antimicrobials in the animal sector, fuelled by increasing intensification of livestock production activities. Factors such as inadequate legislation and weak enforcement, inadequate supervision and monitoring of antimicrobial usage (AMU), misuse and overuse of antimicrobials, inadequate AMR surveillance, and weak intersectoral coordination are some of the issues related to AMR/AMU in the region.

The AP region is also a “hot-spot” for emerging or re-emerging infectious zoonotic diseases including those originating from wildlife such as Severe Acute Respiratory Syndrome (SARS) from civets and Nipah virus from bats. Neglected parasitic zoonoses (NPZ) including food borne zoonoses such as taeniasis, echinococcosis, fascioliasis, and salmonellosis are also widely prevalent.

To address these, the OIE implements a number of activities using the [One Health](#) approach to support Members in the preparedness and response against [zoonotic diseases](#) and other health threats such as [AMR](#), [food safety](#) and [neglected parasitic zoonoses](#) (NPZ). The OIE RRAP is funded mainly by the Japan Trust Fund (JTF) to support our Members in the implementation of One Health activities targeted in early detection and response to zoonoses, AMR, food safety and NPZ.

The consultant will support the RRAP to implement One Health activities in further strengthening the surveillance and response of zoonoses, AMR, and wildlife health, in our Members mostly in South Asia, East Asia and the Pacific.

2. Duties and responsibilities

2.1 Objectives of the Assignment and Scope of Work

2.1.1. Objectives

The objective of this consultancy is to support the RRAP in implementation of One Health activities in strengthening OIE Members’ capacity in addressing zoonoses and other health threats at the animal-human-environment interface. The consultant will work under the direct supervision of and report to the Regional Representative at RRAP and shall work in close consultation with the staff in the One Health team at RRAP and staff at Science Department, AMR and Veterinary Products Department, and Preparedness and Resilience Department of the OIE Headquarters in Paris.

2.1.2. Scope of Work

Support implementation of One Health activities

- Support the planning, implementation and monitoring of activities on zoonotic diseases such as rabies, brucellosis, NPZs etc. including technical preparations of missions, workshops, webinars, trainings etc. in line with the RRAP’s annual work plan 2022 and available global plans on rabies and other diseases.
- Support the planning, implementation and monitoring of activities on AMR and AMU at country and regional level including technical preparations of missions, workshops, webinars, training etc. in line with the RRAP’s annual work plan 2022 and OIE AMR Global Strategy 2016.
- Support the planning, implementation and monitoring of activities on wildlife health at country and regional level including technical preparations of missions, workshops, webinars, training etc. in line with the RRAP’s annual work plan 2022 and OIE Wildlife Health Framework.

Support technical inputs to OIE activities

- Attend coordination meetings within OIE and with partners to provide technical inputs for specific subjects relating to One Health, including zoonoses, AMR/AMU, NPZs.
- Attend meetings, workshops, webinars, training organised by the Tripartite, other partners, and Members on One Health and provide technical inputs on behalf of the OIE.
- Support development of training and awareness materials for use at country and/or regional level for different topics of interest.
- Use available data at RRAP to develop country profiles and a regional profile for progress and situational analysis of zoonoses, AMR, wildlife health etc.

Perform other duties as may be assigned by the Regional Representative within the agreed time commitment.

2.2 Expected Outputs and Deliverables

Deliverables/ Activities	Deadlines (tentative)	Consultant days of work (person-days)
Quarter 1		
Contribute to the planning of activities for support to countries for rabies related work as per RRAP annual work plan 2022 (oral rabies vaccine piloting, rabies laboratory proficiency support etc.) in collaboration with RRAP, SRR, Science Department, and OIE Reference Labs/Partners.	30 June 2022	10
Contribute to technical preparation and implementation of questionnaire surveys on above activities including preparing and implementing call for proposals for countries in coordination with RRAP	30 June 2022	10
Analysis of questionnaire surveys and call for proposals and submitting summary report to RRAP	30 June 2022	9
Quarterly report and work record: after each quarter, the Consultant will prepare his/her work record and a report detailing his/her activities, achievements, and challenges	30 June 2022	1
#Quarter 2-4		
Consultant is assigned to work on various deliverables: such as concept notes, mission reports, and analysis reports on specific topics, which will be identified within the scope of the above 2.1.	Q2: 30 September 2022 Q3: 31 December 2022 Q4: 31 March 2023	To be provided based on updated list of tasks

#List of activities that the consultant could be engaged in Q2-Q4:

- Support organising laboratory diagnosis training on rabies
- Support organising seminars for the livestock and aquaculture industries to combat AMR [n.1-4 Members]
- Support organising in-country tripartite workshop to monitor the implementation of NAP on AMR (n.1-2 Members)
- Support strengthening multi-sectoral coordination in wildlife health surveillance in Asia and the Pacific
- Support in-country events during the World Rabies Day (28 September 2022)
- Support in-country events during World Antimicrobial Awareness Week 2022 (18-24 November)
- Support organising virtual meeting on brucellosis diagnosis and implementation of brucellosis laboratory proficiency testing schemes
- Support the implementation of AMR MPTF Project activities in Bangladesh, Cambodia, and Mongolia

At the starting date of the contract and each quarter, specific activities will be discussed and agreed by both the OIE RRAP and the Consultant on a three-monthly basis to guide the Consultant in the performance of assigned tasks and submission of relevant deliverables:

1. At the starting date of the contract and every one month prior to the commencement of the quarter, the OIE RRAP and the Consultant will discuss on the assigned tasks for the next quarter and the numbers of working days needed,

The number of consultancy days of work cannot exceed 40 person-days by quarter and 120 person-days in 12 months.

2. Once, the quarterly tasks are agreed by both the OIE RRAP and the Consultant, the OIE RRAP will send to the Consultant a task order listing all the tasks for the quarter,
3. The Consultant will send to the OIE RRAP the task order signed.

2.2 Duration of the contract

The Contract is expected to be performed during a period of 12 months.

This contract may be renewed up to two times, the total period (with the renewal if any) of the contract will not exceed 3 years.

The OIE to its sole discretion will decide to renew the contract. If the renewal is decided the OIE must inform the Consultant 4 months before the end of the contract.

3. Qualifications and Experience

The consultant should demonstrate the following skills/qualities and adhere to the highest code of ethics expected by OIE and its partners:

3.1 Required qualifications

- Bachelor's degree in veterinary science or relevant field. Master's in veterinary public health and/or related subjects would be preferred.



- At least 5 years of work experience in implementation of projects or programmes at national or regional level related to animal health, veterinary public health, and/or One Health activities.

3.2 Required knowledge and technical skills

- Experience in implementation of projects or activities related to One Health including but not limited to zoonoses such as rabies, brucellosis, and other topics such as AMR, neglected parasitic zoonoses etc. at national and/or regional level.
- Knowledge about situation of One Health activities in the Asia Pacific Region including gaps and challenges.
- Excellent English language skills including oral and written communication skills.
- Excellent writing skills and ability to summarise complex technical discussions into clear and concise reports
- Good working knowledge of Microsoft Office Suite (Word, Excel, Outlook, PowerPoint, etc.), digital platforms such as Zoom, MS Teams, online file management processes, videoconference and webinar platforms, software to implement surveys and polls, and relevant IT resources for managing workflow and virtual collaboration through meetings, workshops, webinars, etc.

3.3 Desirable knowledge and technical skills

- Knowledge of OIE activities and/or activities undertaken by the Tripartite organisations on One Health, zoonoses, AMR, wildlife health etc.
- Knowledge of the OIE Standards and OIE World Animal Health Information System (OIE-WAHIS)
- Previous experience working in an international organisation on One Health topics.
- Previous experience working in a multi-sectoral environment, at national, regional or global level.

3.4 Required interpersonal skills

- Excellent communication skills.
- Ability to establish and maintain good working relationships in a multinational and multicultural environment, including through remote interaction;
- Ability to work as a member of a diverse team spread out across different locations;
- Capacity to learn and to be a self-motivated worker;
- Excellent organisational skills and ability to meet specific deadlines;
- Demonstrated initiative, including ability to think operationally and achieve results;
- Adaptable and flexible.

4. Work arrangements

4.1 Organisation of the Work

The consultant will work remotely although for some of the activities, the consultant may be expected to travel to attend meetings, workshops etc. mostly in the Asia Pacific region. The consultant will follow the work schedule of OIE RRAP and shall work for 120 days in total in a year. The actual day of work can be determined through prior consultation with the OIE. The consultant will work under the administrative



supervision of the OIE Regional Representative. However, for day-to-day technical works, he/she will work in close consultation with the One Health team at RRAP. The OIE contact point will be Dr Kinzang Dukpa (k.dukpa@oie.int). The assignment will require attending meetings with the RRAP team, partners, countries, and self-work based on the TOR and deliverables. The consultant should be available for meetings with the OIE staff and Tripartite/other partners/government agencies to discuss about details of the work and should be available to travel to attend meetings/workshops on behalf of the OIE. The deliverables should be submitted to OIE RRAP.

4.2 Payment Schedule

The following schedule of payments will be finalised in the Contract based on the agreed-upon workplan and set of deliverables:

- Amount based on the number of days worked will be paid quarterly upon submission and validation of quarterly report and work record.

As, a reminder the number of consultancy days of work cannot exceed 40 person-days by quarter and 120 person-days in 12 months.

Except for costs incurred for official travel upon approval by OIE, no other expenses incurred during the consultancy period will be paid for or refunded by the OIE.

5. Structure of the response

Interested bidder(s) are invited to submit an Expression of Interest (EOI) including the following:

- **Maximum 4-page ‘Expression of Interest’** that provides information on the:
 - Understanding of the expected duties and responsibilities;
 - Professional profiles (expertise, past similar experience, language skills etc.);
 - Any additional information (e.g., peer reviewed publication related to the topic of the consultancy, certificates/testimonials of work done on One Health).
 - **Annex 1 “Financial offer”** duly completed and signed;
 - **Annex 2 “Declaration of integrity”** duly completed and signed;
- **Maximum 4-page CV** with information on related experience
- Contact details of 3 supervisory/academic/professional references.

6. Evaluation of Proposals and Award of the Contract

The OIE will proceed to an evaluation of all final proposals according to the criteria described below:

- **Criteria 1: Technical criteria (80%)**
 - Expertise (50%)
 - Demonstrated understanding of the context (50%)

The three bidders who will receive the best score according to the technical criteria, will be invited to an interview to understand better their expertise and experiences relevant to the tender.

- **Criteria 2: Financial criteria (20%)**
 - Global cost (100%)



7. Response Procedure

The OIE places high value on a multicultural and positive work environment and seeks gender and geographical balance in its international consultants. The OIE welcomes proposals of all qualified candidates, irrespective of their ethnic origin, gender, opinions or beliefs.

If you are interested in this call for expression of interest, please complete your bids online by clicking on the link below.

[APPLY HERE](#)

The OIE, as a data controller, will process the personal data you provide in the bidder for the purposes of identifying a suitable Consultant, to support its work.

The data collected will be processed internally for the aforementioned purposes and for the resulting administrative acts, it shall be kept for the duration of the contract with you and in an intermediate archive for a duration of 10 during the audit period.

You have rights to access and rectify your personal data, as well as to request erasure and obtain data portability under certain circumstances.

To exercise these rights or If you have any questions about the processing of your data, you can contact our data protection officer at dpo@oie.int. For more information check our Privacy Policy: <https://www.oie.int/en/privacy-policy>".

Should you have any questions, please contact Dr Kinzang Dukpa (k.dukpa@oie.int).

To comply with disclosure requirements and enhance transparency, OIE shall publish on its website the following information about the Contract which shall be concluded with the awarded contractor: (i) the nature of the contract (ii) year of award (iii) name and locality of the Consultant; (iv) the title, purpose of the Consultant; and (v) the amount of this Agreement. OIE will not release or publish information that could reasonably be considered confidential or proprietary (Names and addresses of individuals are redacted).

8. ANNEXES

Annex 1: The financial offer to be returned duly completed and signed

Annex 2: The declaration of integrity to be returned duly completed and signed