

## CALL FOR EXPRESSION OF INTEREST

<b>Title</b>	Expert consultant for avian disease surveillance in Asia and the Pacific
<b>Internal reference</b>	RR-AP/CFEOI2021/1
<b>Type of contract</b>	Consultancy contract
<b>Location</b>	Home-based work, electronic meetings
<b>Starting date</b>	10 January 2022
<b>Expected working days</b>	34 days
<b>Expected duration</b>	10 January to 30 November 2022
<b>CFEOI launching date</b>	24 November 2021
<b>Submission deadline</b>	8 December 2021

### 1. CONTEXT

#### 1.1 BACKGROUND

The World Organisation for Animal Health (OIE) is the intergovernmental organisation responsible for improving animal health worldwide. The standards it develops for the trade of live animals and products of animal origin are recognized by the World Trade Organization as reference international sanitary rules ([Home - OIE - World Organisation for Animal Health](#)).

The OIE, then known as the « Office international des épizooties », was created on the 25th of January 1924. Its headquarter is based in Paris. It comprises 182 Members and is present on all continents through 13 Representations or Bureaus in total.

#### 1.2 PURPOSE

Avian diseases, particularly Avian influenza (AI) and Newcastle disease (ND), continue to be endemic or occur sporadically in many countries in the Asia-Pacific region. These outbreaks not only cause losses in poultry and impact trade and economy in the region but some of them also pose a zoonotic threat to human populations.

In the Asia-Pacific region, annual regional workshops on avian diseases have been organised under the regional FAO/OIE GFTADs umbrella to review progress in prevention and control of various avian diseases and to define the way forward to further strengthen multi-sectoral and international coordination and collaboration in this regard.

As per the recommendation of the meeting in December 2020, OIE RRAP conducted a questionnaire survey during July-August 2021 to collect information on the avian disease surveillance in the region and briefly presented the results of the survey in the Regional Expert Network meeting on avian diseases held on 29 September 2021 for its further consideration.

In the meeting, the Network experts agreed and recommended the following points:

- Continuing the annual data collection of avian disease surveillance will contribute to the preparedness and implementation of relevant policies and measures for prevention and control of avian diseases in the region.
- In consideration of the revision of relevant 2021 OIE *Terrestrial Animal Health Code* on avian influenza (Chapter 10.4) resulting that low pathogenic avian influenza (LPAI) data will not be reported to the OIE-WAHIS unless it has proven zoonotic potential, the data collection should define a clearer target and methodology, i.e., focusing on LPAI (including H9N2) and ND and include more specific data such as starting/resolving dates of incidence, information on samples collected and positive cases including sequence data, etc., which will be critical for monitoring and tracking of LPAI in poultry populations for understanding risk of AI transmission and mutation.
- The Network experts will further examine and develop recommendations on the improved avian disease surveillance programme, relevant data collection, publication and utilisation of collected data in the Region.
- The Network will meet in April 2022 and finalise the work plan for 2022, including the next round of data collection.

The purpose of this project is to collect and analyse available information regarding avian disease surveillance and develop proposals and recommendations that should contribute to strengthening preparedness and control of avian diseases in Asia and the Pacific.

(Suggested references for reading)

- [Avian Influenza – OIE – Asia](#)
- <https://rr-asia.oie.int/en/events/regional-workshop-for-avian-diseases-in-asia-and-the-pacific/>
- [Home – Offlu](#)
- <https://virusdb.czc.hokudai.ac.jp/>

## **2. DUTIES AND RESPONSIBILITIES**

### **2.1 OBJECTIVES OF THE ASSIGNMENT AND SCOPE OF WORK**

The objective of the Project is to review and analyse the existing and collated information on surveillance programs for avian diseases both for poultry and wild birds and develop reports and recommendations for harmonised and cost-effective surveillance programs, targeted and suitable data collection methodology without duplicating OIE-WAHIS information, and a useful data sharing platform, which would contribute to the improvement of strategies and programs for avian diseases control in Asia and the Pacific.

The Regional Expert Network members will be consulted to develop the above reports and recommendations that will improve understanding and ways to plan and implement the surveillance program.

The scope of work will include:

- (1) To collect, collate and analyse available information and data on:
  - a) Avian disease surveillance program and its results for both poultry and wild birds implemented in the region and advance countries in other regions.
  - b) Any new technologies available to make the surveillance programme more cost-effective and valuable for the use of National Veterinary Services depending on their geographical, social and economic environment.

- (2) Develop technical reports on the subjects identified in the table in 2.2 below in consultation with the OIE RRAP and the Regional Expert Network when requested by the OIE RRAP.

## 2.2 EXPECTED OUTPUTS AND DELIVERABLES

Activity/Deliverables	Deadlines (tentative)	Estimated workload (TBC) (in days)
Review and analyse the occurrence and surveillance data on avian diseases in Asia and the Pacific collected in 2020/2021 in reference to the data to be extracted from the OIE-WAHIS. (Report 1)	(10 January -) 31 January 2022	4
Gather and analyse avian disease surveillance programs in the Asia-Pacific region as well as select countries with well-developed surveillance programs in other regions including their implication to the transparency and timeliness of reporting to the OIE (Report 2)	28 February 2022	6
Develop a proposal for harmonised and cost-effective surveillance programs for avian diseases defined in different context of country/territory in the Asia-Pacific region. (Report 3)	15 March 2022	4
Develop a proposal of a template for the next data collection on the avian disease surveillance (without duplicating OIE-WAHIS information) as well as the web-based platform to share the collected data with stakeholders. (Report 4)	31 March 2022	4
Present the above deliverables in the expert network meeting to be held in April 2022 and consult with experts for their inputs to revise the proposals. (Report 5)	10 May 2022	4
(Conduct questionnaire survey by OIE RRAP)	during July-August 2022 --	
Summarise and analyse the collected data on the avian disease surveillance (Report 6)	(1 September -) 30 September 2022	4
Present the above summary and analysis in the expert network meeting to be held in October 2022 and consult with experts for their inputs to revise the proposals and recommendations. (Report 7)	31 October 2022	4
Finalise the report including proposals and recommendations for future surveillance and data collection and utilisation (Report 8)	30 November 2022	4
Total		34

## 3. QUALIFICATIONS AND EXPERIENCE

The consultant should demonstrate the following skills/qualities and adhere to the highest code of ethics expected by OIE and its partners:

- Proven experience in veterinary epidemiology and/or veterinary public health;
- Knowledge and experience in animal disease surveillance and data collection including wildlife;
- Knowledge of the OIE Standards and OIE WAHIS;
- Experience in development and management of web-based databases;



- Excellent writing skills in English, including the ability to convey complex issues and ideas in simple easy-to-understand forms.

#### 4. WORK ARRANGEMENTS

##### 4.1 ORGANISATION OF THE WORK

The consultant(s) will report directly to the OIE RRAP Project Manager. She/he may contact directly the expert group, after close coordination with the OIE.

This assignment requires home-based work with electronic consultations.

The OIE contact point will be Dr Caitlin Holley (c.holley@oie.int).

##### 4.1 PAYMENT SCHEDULE

The following schedule of payments will be finalised in the Contract based on the agreed-upon workplan and set of deliverables

Fifty percent (50%) of the total price will be paid upon validation by the OIE of the satisfactory delivery of the first draft of the report;

Fifty percent (50%) of the total price will be paid upon validation by the OIE of the satisfactory delivery of all Deliverables.

#### 5. STRUCTURE OF THE RESPONSE

Interested bidder(s) are invited to submit an Expression of Interest (EOI) including the following:

- Maximum 4-page 'Expression of Interest' that provides information on the:
  - Understanding of the project;
  - Draft work plan and approach (including if any, a list of teammates who would be delegated to conduct this project)
  - Professional profiles (expertise, past similar experience, rationale for team-set up if more than one, language skills etc.);
  - Any additional information.
- Annex 1 "Financial offer" (including a breakdown of proposed costs for each proposed deliverable) duly completed and signed;
- Annex 2 "Declaration of integrity" duly completed and signed;
- Maximum 4-page CV with information on related experience (*for each consultant, if your bid concern a team of consultants*);
- Two (2) work samples of peer reviewed related work;
- Contact details of 3 academic/professional referees.

#### 6. EVALUATION OF PROPOSALS AND AWARD OF THE CONTRACT

The OIE will proceed to an evaluation of all final proposals according to the criteria described below:

- **Criteria 1: Technical criteria (80%)**
  - Expertise (50%)
  - Demonstrated understanding of the context (50%)

The two bidders who will receive the best score according to the technical criteria, will be invited to an oral presentation of its organisation, expertise and experience relevant to the tender. This presentation will allow us to review the analysis of the technical criteria.



The oral presentation format will be the following:

- Self-Introduction: 5'
- Methodology proposed 10'
- Questions and answers: 10'
- **Criteria 2 : Financial criteria (20%)**
  - Global cost (100%)

## 7. RESPONSE PROCEDURE

The OIE places high value on a multicultural and positive work environment and seeks gender and geographical balance in its international consultants. The OIE welcomes proposals of all qualified candidates, irrespective of their ethnic origin, gender, opinions or beliefs.

If you are interested in this call for expression of interest, please complete your bids online by clicking on the link below.

[APPLY HERE](#)

The OIE, as a data controller, will process the personal data you provide in the bidder for the purposes of identifying a suitable Consultant, to support its work.

The data collected will be processed internally for the aforementioned purposes and for the resulting administrative acts, it shall be kept for the duration of the contract with you and in an intermediate archive for a duration of 10 during the audit period.

You have rights to access and rectify your personal data, as well as to request erasure and obtain data portability under certain circumstances.

To exercise these rights or if you have any questions about the processing of your data, you can contact our data protection officer at [dpo@oie.int](mailto:dpo@oie.int). For more information check our Privacy Policy: <https://www.oie.int/en/privacy-policy>".

Should you have any questions, please contact Dr Caitlin Holley ([c.holley@oie.int](mailto:c.holley@oie.int)).

To comply with disclosure requirements and enhance transparency, the OIE shall publish on its website the following information about the Contract which shall be concluded with the awarded contractor: (i) the nature of the contract; (ii) year of award; (iii) name and locality of the Consultant; (iv) the title, purpose of the Consultant; and (v) the amount of this Agreement. The OIE will not release or publish information that could reasonably be considered confidential or proprietary.

## 8. ANNEXES

**Annex 1:** The financial offer to be returned dully completed and signed

**Annex 2:** The declaration of integrity to be returned dully completed and signed