

## CALL FOR EXPRESSION OF INTEREST

<b>Consultancy title</b>	Legal expert for research and needs assessment
<b>Internal reference</b>	PPR/CFEOI2021/1
<b>Type of contract</b>	Consultancy Contract
<b>Location</b>	Home-based
<b>Starting date</b>	15 October 2021
<b>Expected working days</b>	100 days
<b>Expected duration</b>	7 months
<b>Submission deadline</b>	28 September 2021

### 1. CONTEXT

#### 1.1 BACKGROUND

The World Organisation for Animal Health (OIE) is the intergovernmental organisation responsible for improving animal health worldwide. The standards it develops for the trade of live animals and products of animal origin are recognized by the World Trade Organization as reference international sanitary rules (<http://www.oie.int/fr/>).

The OIE, then known as the « Office international des épizooties », was created on the 25th of January, 1924. Its headquarters are based in Paris. It comprises 182 Member Countries and is present on all continents through 13 Representations or Bureaus in total.

#### 1.2 PURPOSE

The OIE recently developed a new programme, known as the Wildlife Health Framework (WHF) that aims to 'protect wildlife health worldwide to achieve One Health' with two main objectives, (i) to improve the ability of OIE Members to manage the risk of pathogen emergence in wildlife and transmission at the human-animal-ecosystem interface, whilst taking into account the protection of wildlife, and (ii) to support OIE Members to improve surveillance systems, early detection, notification, and management of wildlife diseases. To achieve these objectives a coordinated set of actions focusing on six core areas – namely, disease notification, guidelines and standards, multisectoral collaboration, communication, scientific knowledge, and capacity building – will : 1. Foster multisectoral collaboration to strengthen wildlife disease surveillance and health management; 2. Create an enabling environment to promote the role of veterinary services in wildlife health management; 3. Raise awareness of risk pathways and best practices in wildlife health and One Health management.

A survey sent to OIE Members while developing the WHF highlighted that lack of adequate legislation was one of the important gaps in providing Veterinary Services with the authority they need to better integrate and manage wildlife health in their routine activities, and that there is an important discrepancy between OIE Members regarding their ability to manage wildlife health. The OIE is committed to better integrating wildlife health into its standards, guidelines and tools, including the PVS Pathway, to better support its Members in that regards.

Thus, there is a clear need to review the current legislation pertaining to wildlife health and the capacity of Veterinary Services to take action with the proper legal mandate. Such a review would also provide valuable information for the OIE Veterinary Legislation Support Programme within the PVS Pathway



to help VLSP Legislation Experts do more thorough reviews of legislation during VLSP veterinary legislation identification missions to ensure that gaps in legislation around surveillance and control of wildlife diseases are identified. This information could also potentially contribute to the development of new OIE standards around wildlife health, and to update Chapter 3.4 of the OIE Terrestrial Animal Health Code on veterinary legislation in the longer term.

The overall purpose of this consultancy is to provide a comprehensive review and analysis of legislation related to wildlife health and surveillance systems and the role/mandate of the Veterinary Services in addressing wildlife health issues and risks of pathogens emergence at the animal-human-ecosystem interface.

### **1.3 OIE THRESHOLD**

In accordance with the internal rules of the OIE, call for expression of interest's procedure applies to procurement contracts whose total value is less than EUR 100 000.

Accordingly, any financial offer equal or exceeding this threshold (EUR 100 000) will be rejected.

### **1.4 BUDGET**

The OIE chooses not to communicate the estimated budget for this call for expression of interest. Bidders are invited to propose the financial offer they deem most economically appropriate.

## **2. DUTIES AND RESPONSIBILITIES**

### **2.1 OBJECTIVES OF THE ASSIGNMENT AND SCOPE OF WORK**

The services are divided into a unique lot:

The objectives of this legislation review are aligned with the two objectives of the OIE Wildlife Health Framework, as outlined above. The review aims to determine if national Veterinary Services and other relevant national authorities have the legal framework necessary to ensure and coordinate their active roles:

- In managing the risk of pathogen emergence in wildlife and pathogen transmission at the human-animal-ecosystem interface, including but not limited to zoonotic diseases, and
- In managing wildlife diseases, through comprehensive surveillance systems

The tasks and responsibilities for this consultancy are as follows:

#### **Legislation review**

Using relevant data sources such as FAOLEX and others, a review of relevant legal texts in selected countries, including: countries where wildlife tourism or farming make a recognized contribution to the formal economy; countries where wildlife is often sold in food markets or consumed as bushmeat; countries where import of wildlife parts or wildlife products is well known; and, countries where legal importation of exotic pets is well established. The legislation reviewed will include not only veterinary-specific laws and regulations, but also laws and regulations from other agencies and ministries that may have authority over matters related to wildlife in the country.

A list of specific criteria to be identified in the legislation under review will be developed by the consultant in consultation with OIE. The frequency and extent to which those criteria are already addressed in existing law will be established by systematic review of the legal texts and the results tabulated. A report will be prepared that includes summary results of the frequency with which individual criteria are included in existing laws and that also identifies and discusses notable gaps by their frequency of occurrence, noting any trends that may emerge. The report will also include a country case study from each of the categories of countries identified above to support the identification of best practices as well as recommendations on what elements of legislation around wildlife health should or could be included

in assessments conducted through the PVS Pathway, most notably in regard to the Veterinary Legislation Support Programme.

## 2.2 EXPECTED OUTPUTS AND DELIVERABLES

Deliverables	Deadline (prov.)	Days of work (prov.)
Conduct a rapid scan of existing literature, to determine the current state of play regarding the role of VS in wildlife health and the legal frameworks under which that role is exercised	October 30 2021	2
In collaboration with the OIE Preparedness and Resilience Department and the OIE Veterinary Legislation experts, identify the countries to be studied and collect the relevant legislation from those countries	October 30 2021	3
Coordinate and facilitate the translation of the legislation (where necessary) into a language that the consultant understands (French or English).	December 15 2021	5
In collaboration with the OIE Preparedness and Resilience Department and the OIE Veterinary Legislation experts, design a survey and develop the criteria to analyse the legislation and review for gaps and competency of the legislation to address animal disease emergencies, including the mandate of the Veterinary Services. The criteria should take into consideration relevant standards and guidelines set by the OIE and FAO for the control of animal diseases, including in wildlife.  Develop the database to collect the information gathered.	December 15 2021	10
Review each country's legislation against the survey criteria and develop and tabulate a summary of findings for each country.	February 28 2022	45
Analyse the results and produce a summary report of the findings with recommendations aiming to strengthen reviews of country legislation through the VLSP particularly with regard to wildlife	April 30 2022	35
<b>TOTAL</b>		<b>100</b>

\*In compliance with the timeline set.

## 3. QUALIFICATIONS AND EXPERIENCE

### Qualifications

- A professional law degree is required along with at least 3 years of professional experience.

### Previous experience

- Previous professional experience working with the OIE, particularly in the context of the Performance of Veterinary Services Pathway and the Veterinary Legislation Support Programme is desirable.

- Experience in the review and analysis of legislation, data management and report writing. Such experience around legislation in the veterinary domain and/or wildlife is particularly desirable.

#### Competencies

- Proficiency in the use of Microsoft Word and Excel and in database management
- Fluency in English and French (excellence in English is a strong asset)
- Ability to be highly organised, work independently and ability to meet strict deadlines
- Keen sense of observation, attention to detail and accuracy
- Capacity to work with multiple team members in a multi-cultural environment
- Strong communication, data and information collection, analysis and interpretation, editorial and reporting skills

#### Organisation of the Work

The consultant can be home-based with reliable internet and international communication capability. The consultant will report to the Head of the Preparedness & Resilience Department at OIE Headquarters in Paris. For all work the consultant will be supported by the VLSP Programme Coordinator in the Capacity Building Department, in collaboration with the Preparedness & Resilience Department.

#### **4. PAYMENT SCHEDULE**

Payments will be scheduled on a monthly basis, upon validation by the Head of the Capacity-Building Department/Head of the preparedness and Resilience Department of a report describing the activities carried out and the number of working days (the template will be provided by the OIE).

OIE will proceed to the payment of undisputed invoices within 45 days of their reception by bank transfer or cheque.

The invoice should indicate, the activities carried out and the number of working days.

#### **5. STRUCTURE OF THE RESPONSE**

The interested consultant's response should include:

- CV
- Cover letter (max 1 page and a half)
- Financial offer duly completed and signed (annex 1)
- Declaration of integrity duly completed and signed (annex 2)

#### **6. EVALUATION OF PROPOSALS AND AWARD OF THE CONTRACT**

The OIE will proceed to an evaluation of all proposals according to the criteria described below:

- Criteria 1: Qualification and Experience (80% of total)
  - Relevant experience (40%)
  - Competencies (40%)
  - Fluency in English and French (20%)
- Criteria 2: financial criteria (20% of total)
  - Global cost (100%)



A short list of bidders will be invited to an interview. These interviews will allow the OIE to review the assessment of the criteria 1.

## 7. RESPONSE PROCEDURE

The OIE places high value on a multicultural and positive work environment and seeks gender and geographical balance in its international consultants. The OIE welcomes proposal of all qualified consultant, irrespective of their ethnic origin, gender, opinions or beliefs.

If you are interested in the consultancy, please complete your proposal online by 28 September 2021 at the latest by clicking on the link below.

The OIE, as a data controller, will process the personal data you provide in the application form for the purposes of identifying a suitable consultant to support its work. The data collected will be processed internally for the aforementioned purposes and it shall be kept for 5 years. You have rights to access and rectify your personal data, as well as to request erasure and obtain data portability under certain circumstances. You may withdraw your consent to the processing of your data at any time by contacting [d.sherman@oie.int](mailto:d.sherman@oie.int). To exercise these rights or if you have any questions about the processing of your data, you can contact our data protection officer at [dpo@oie.int](mailto:dpo@oie.int). For more information check our Privacy Policy: <https://www.oie.int/en/privacy-policy/>.

## 8. ANNEXES

- Annex 1 Financial Offer,
- Annex 2 Declaration of integrity

**[APPLY HERE](#)**

Should you have any questions, please contact [d.sherman@oie.int](mailto:d.sherman@oie.int)