

CALL FOR EXPRESSION OF INTEREST

Title	Consultancy on the review of the implementation of the Global FMD Control Strategy
Internal reference	SuD/CFEOI2021/3
Type of contract	Consultancy contract
Location	Remote work/Home based
Starting date	From the signature of contract
Expected working days	71.5 days
Expected duration	31 May 2022 (9 months)
Submission deadline	23 August 2021

1. CONTEXT

The Food and Agriculture Organization of the United Nations (FAO) and World Organisation for Animal Health (OIE) developed a 15-year global Foot-and-Mouth Disease (FMD) Control Strategy (Global Strategy) that was endorsed in 2012 with the view of easing the impacts of the FMD worldwide and the extension of FMD free areas (component 1), strengthening veterinary services (component 2) and support the prevention and control of other major diseases in livestock (component 3). Since then, the Global Strategy has served as basis to a number of initiatives including the establishment and expansion of an enabling environment to make FMD control feasible in affected countries. Its implementation is coordinated under the umbrella of the Global framework for Progressive Control of Transboundary Animal Diseases (GF-TADs).

Currently 80 countries representing seven regions (South Asia (SAARC), West Eurasia, Middle East, East Africa, Central Africa, West Africa and Southern Africa) are engaged in the implementation of the Progressive Control Pathway for Foot and Mouth Disease control (PCP-FMD) with the goal of reducing or eliminating FMD virus circulation by 2027. While not all regions are actively engaged under the PCP-FMD, they have made significant progress in the control of the disease (component 1 of the Global Strategy). However, a few countries in Asia, Middle East and Africa are still experiencing FMD outbreaks.

In this context and since 2012, regional roadmaps meetings have been conducted. Their main objectives are to review and assess countries' progress every two years with respect to the objectives defined in the Global Strategy and to the vision identified by the region as well as to identify areas for improvement. After 8 years of operation, the strategy is at mid term and there is sufficient experience gained, and lessons learned to review the implementation of the Global FMD Control Strategy, identify progresses achieve and areas for improvements.

Therefore, the GF-TADs the Management Committee supported the FMD Working Group wish to engage a consultant to undertake the review of the Global Strategy and its implementation.

2. OBJECTIVE AND SCOPE

The objective of this consultancy is to review the implementation of the Global Strategy (at national, regional, and global level) since its endorsement in 2012 in the seven regions where it is implemented. It shall provide:

review and analysis of the progress in the implementation of the Global Strategy

- a summary of identified gaps and recommendations for the effective implementation of the Global Strategy to achieve the set goal of reducing or eliminating FMD virus circulation by 2027 (component 1 of the strategy)
- a state of play of the implementation of components 2 and 3 of the strategy.
- A procedure and operational recommendations for a tool to collect monitoring information.

The review should address among others, the relevance of the interventions, coherence, effectiveness, efficient use of resources, the impact and sustainability of the strategy.

3. DUTIES AND RESPONSIBILITIES

The selection of the consultant will be led by the OIE, in consultation with FAO.

Under the overall supervision of OIE Director General and under the direct supervision of the GF-TADs FMD Working Group, the consultant is expected to submit inception, progress and final reports as indicated in the steps in section 5, on the achievements and on the following outputs. :

• **Phase A: Study of background documents and consultations**

- i. Review the Global FMD Control Strategy (2012 edition) and relevant supporting documents/tools (e.g., PCP-FMD guidelines), provided by the GF-TADs FMD Working Group;
- ii. Review the regional Roadmaps Meetings reports on the Foot-and-Mouth Disease Progressive Control Pathway (PCP-FMD), provided by the GF-TADs FMD Working Group;
- iii. Study the relevant documents (including but not limited to, PVS tools, regional FMD/AH strategies, relevant OIE *Terrestrial Animal Health Code* chapters (e.g., Chapters 1.4., 8.8. and 1.11., etc.);
- iv. Identify additional resources that can potentially be used or consulted;
- v. Review the completed tools: Self-Assessment Tool (SAT) for FMD-PCP, Surveillance evaluation tool, Epidemiology Mapping tool, Lab mapping tool and FMD diagnostics tool (FAO), relevant OIE PVS missions reports and the PVS pathway, laboratory missions;
- vi. Consult and gather feedback from other international, regional organisations and partners involved in the implementation of the Global Strategy, including the regional advisory groups (RAGs), global and regional GF-TADs governance bodies;
- vii. Consult and gather experiences from other regions and networks implementing regional FMD control strategies such as in south America under PANAFTOSA, north Africa under REMESA and south East Asia under SEACFMD and

- viii. Review lessons learnt from the successful implementation of the rinderpest eradication campaign, and extract the potential actions/recommendations that could be used for FMD.
- ix. Review, determine and propose synergies and outputs, and exchange of information with the ongoing work on the PPR Global Eradication Programme II formulation (consult the team in charge of the current PPR GEP revision) and other regional FMD control strategies and roadmaps

NB: Some documents and reports may not be available due to their level of confidentiality.

- **Phase B: Framing, defining approach, data and context:**

- i. Design the workplan and propose a clear methodology and indicators for review and analysis. The methodology may include tools for data collection. A reporting plan with timelines should be developed. - **to be validated by the GF-TADs FMD Working Group;**
- ii. Conduct qualitative, systematic and methodologic assessment of the implementation of the Global Strategy;
- iii. Compare the current progress on the implementation of the Global Strategy and the objectives defined initially in the Global Strategy including national, regional and global targets, commitments and indicators established;
- iv. Determine and analyze the gaps that led to the delay in the implementation of certain activities of the Global Strategy (at national, regional and global level);
- v. Compare the current progress on the regional roadmaps implementation with the objectives defined in the regional roadmap meetings;
- vi. Discuss the progress and share early drafts of the outcomes of the evaluation with the GF-TADs FMD Working Group on a quarterly basis.

- **Phase C: Finalisation of the report:**

The consultant will be responsible for report writing which should include:

- i. Breakdown and positioning of the current progress on the implementation of the Global Strategy comparing to the vision initially defined in the Global Strategy and the Regional Roadmaps;
- ii. Identify the main gaps in implementation of the Global Strategy at national, regional and global levels and proposal of how to address them;
- iii. Proposal of a procedure and key performance indicators to monitor implementation at regional level using a simple approach and with a primary focus on component 1, while also secondarily addressing components 2 and 3 of the Global Strategy;
- iv. Proposal of procedure and key performance indicators using a simple approach to monitor the implementation of the Global Strategy.
- v. Recommendations for an optimal implementation of the Global Strategy and Roadmaps;

The final report should be submitted to the GF-TADs FMD Management Committee at due date **for approval and endorsement.**

Other tasks:

- i. Make presentations on the progress of the review;.
- ii. Any additional points considered relevant by the consultant to the review could also be addressed in the final report.

4. WORK ARRANGEMENTS:

The consultants(s) will develop a work plan taking into consideration the restrictions due to the COVID-19 situation.

- i. Location: This position will be home-based with limited travel to OIE HQ (Paris) or FAO HQ (Rome) as needed and depending on the COVID-19 situation and restrictions.
- ii. Duration: Contract duration of 9 months.
- iii. Start date: Initiation of work will start in September 2021 and work will last until May 2022.

In accordance with the internal rules of the OIE, call for expression of interest’s procedure applies to procurement contracts whose total value is less than EUR 100 000.

5. EXPECTED OUTPUTS AND DELIVERABLES

The consultant(s) will collaborate closely with the OIE and the FMD WG to deliver the following:

- Design and perform the review of progress of the implementation of the Global Strategy at national and regional levels and its coordination at global level since its endorsement in 2012. This should include evaluating internal and external factors that influenced strategy execution, measuring performance and determining appropriate corrective measures.
- Develop the Global Strategy Monitoring and Evaluation framework indicators and process. Define capacities required of OIE and FAO to implement the monitoring and evaluation workplans, and, if relevant provide recommendations on strategies to ensure that there is an enabling environment in place to implement the M&E plan at the various level of implementation and coordination.

All deliverables must be provided in English. Progress will be requested on a regular basis which the consultant has to show the timelines in the workplan presented at the inception meeting. The relevant staff of the two Organisations will provide background information, relevant documents to facilitate the work of the consultant.

Table1: Key steps and the number of workind days and provisional deadlines.

Rank	Steps	Deadline (provisional)	No. of working days (provisional)
Phase A			

1	Development of a project workplan including reporting timelines to respect deadlines for submission of quality deliverables and the methodology to manage different steps of the review.		10
2	Kick-off/inception meeting (virtual)	Sept 2022	0.5
3	Review, structure and prioritise issues arising from documents provided		15
Phase B			
4	Define methods and run consultation at national, regional and global level	29 October 2021	10
5	Liaise with the Consultant teams carrying out the evaluation of implementation of SEACFMD Strategy and PPR Global Eradication Programme II formulation	30 November 2021	5
6	Reporting progress: Draft Report and presentation	27 January 2022	1
7	Systematic qualitative review of the progress made on implementation of Global Strategy against the objectives defined and established in the Global Strategy including national, regional and global targets, commitments and indicators.	28 February 2022	15
8	Develop recommendations on the M&E indicators and process for collection of corresponding monitoring data in line with the expectations identified during the systematic review.	26 April 2022	10
Phase C			
9	Present the draft report including achievements/progress, lessons learnt, strengths and main gaps in implementation of the Global Strategy and recommendations on M&E indicators and process	28 April 2022 (2 x half day meetings and preparations)	1
10	Reporting progress : Submit the draft final report, summary findings and recommendations	5 May 2022	1
11	Integrate the feedback received into the draft report		2
12	Submit Final Report, summary findings and recommendations	31 May 2022	1
	Total working days		71.5

Table2: Key deliverables for each project phase and provisional deadlines

Project phase		Deliverable	Deadline
Phase A	Document review, workplan development and inception	Project workplan and report structure	2 weeks after award
		Inception report	
Phase B	Consultations and systematic qualitative review of the progress made on implementation of Global Strategy	Draft progress report	28 April 2022
		recommendations on M&E indicators and process	28 April 2022
Phase C	Reporting/finalisation phase	Draft final report	5 May 2022
		Final report, summary findings and recommendations	31 May 2022

6. PAYMENT SCHEDULE

The following schedule of payments will be finalised in the contract based on the agreed-upon workplan and set of deliverables:

- Thirty percent (30%) of the contract value will be paid after validation by the OIE of the inception report and revised structure presented at the kick off/inception meeting,
- Forty-five (45%) of the contract value will be paid upon reception by the OIE of the draft report
- The balance of the contract value will be paid upon reception and validation by the OIE of the final report.

Payment throughout the Contract will be made upon receipt of the corresponding undisputed invoice, which should be raised after validation of the deliverable. The OIE will proceed to the payment of undisputed invoices within 45 days of their reception by bank transfer.

7. REPORTING AND COMMUNICATION CHANNELS

The GF-TADs FMD Working Group will be part of the initiation meeting (kick off) of the consultancy and the discussions/agreement on the way forward to drive the consultancy.

The consultant should periodically and at each milestone (defined at the start of the consultancy), report to the GF-TADs Management Committee MC the progress on the workplan. The consultant should propose a timeline of activities at the initiation of the consultancy to be presented for endorsement at the kick off meeting.

The GF-TADs Management Committee will validate the work done (part A and B) and the final report.

The FAO will be involved throughout the process through the engagement via the joint FMD WG where regular presentation of the progress will be made by the consultant(s).

Tools available internally within the Organisation(s) could be availed to facilitate access to and review of relevant data and information, to support data analysis, visualisation when appropriate.

8. QUALIFICATIONS, SKILLS AND ATTRIBUTES:

Bidders can be one consultant or a team composed of up to two consultants

Bidders should demonstrate the following qualifications:

- i. A degree in Veterinary and Animal Sciences (e.g. DVM, VMD, PhD)
- ii. A degree in Statistics, Social Sciences, development studies or any other related field
- iii. At least 5 years of working experience related to monitoring and evaluation of national or international projects, particularly in the context of regional or/and global animal disease control/eradication strategies;
- iv. Experience in designing review or evaluation protocols;
- v. At least 5 years of relevant experience in the Animal Health Sector at the national, regional, and global levels;

Skills and Attributes:

- vi. Fluency in English with good verbal and written skills. Good knowledge of French will be considered an asset;
- vii. Highly proficient at writing detailed technical reports in English
- viii. Flexible travel schedule during consultancy period;
- ix. Experience working with international or regional organisations;
- x. Highly self-motivated;
- xi. Ability to work effectively in a Team
- xii. Ability to work independently and with little guidance;
- xiii. Ability to communicate effectively in a multicultural environment.

9. STRUCTURE OF THE RESPONSE

The response should elaborate how the project should be handled from the consultant's perspective. Responses to the expression of interest (EOI) should therefore cover the following elements to provide sufficient background to the evaluation of the offers and ensure homogenous assessment. Interested consultant(s) are invited to submit an EOI including the following:

- Maximum 4-page ‘Expression of Interest’ that provides information on the proposed methodology for carrying out the work, including the following sections:
 - Understanding of the project;
 - General methodology
 - Draft work plan
 - Professional profiles
 - Expertise
 - Past similar experience,
 - The rationale for team-set up if more than one,
 - Language skills,
 - Two (2) work examples of peer reviewed related work
 - Any relevant information
- Maximum 4-page CV with information on related experience (*for each consultant, if your bid concern a team of two consultants*);
- Annex 1 “Financial offer” (including a breakdown of proposed costs for each proposed deliverables and valid for 60 days from day of tender submission) duly completed and signed;
- Annex 2 “Declaration of integrity” duly completed and signed

Short-listed bidder(s) may be further contacted by the OIE should additional information/clarification is required.

10. EVALUATION OF PROPOSALS AND AWARD OF THE CONTRACT

The OIE will proceed to an evaluation of all final proposals according to the criteria described below:

- Non-financial criteria (80%)
 - Expertise (50%)
 - Quality of evaluation examples (25%)
 - Experience in evaluation of animal health programme (25%)
- Global cost (20%)

11. RESPONSE PROCEDURE

The OIE places high value on a multicultural and positive work environment and seeks gender and geographical balance in its international consultants. The OIE welcomes proposal of all qualified consultant, irrespective of their ethnic origin, gender, opinions or beliefs.

If you are interested in the consultancy, please submit your proposal by 23 August 2021, by clicking on the link below.

[APPLY HERE](#)

If necessary, you may request clarifications or additional information, in English, prior to the submission deadline, please contact: ois-fmd@ois.int. Questions must be sent exclusively by email to the OIE contact points until 16 August 2021 (CET) with "CALL FOR EXPRESSION OF INTEREST SuD/CFEOI2021/3" in the subject of your email. In order to ensure fair and equal treatment of all interested suppliers, the questions and the answers will be shared with all tenderers.

The OIE, as a data controller, will process the personal data you provide in the proposal form for the purposes of identifying a suitable consultant to support its work. The data collected will be processed internally for the aforementioned purposes and it shall be kept for 5 years. You have rights to access and rectify your personal data, as well as to request erasure and obtain data portability under certain circumstances. You may withdraw your consent to the processing of your data at any time by contacting ois-fmd@ois.int. To exercise these rights or if you have any questions about the processing of your data, you can contact our data protection officer at dpo@ois.int. For more information check our Privacy Policy: <https://www.ois.int/en/privacy-policy/>.

12. Annexes

1. Financial offer (annex 1),
2. Declaration of Integrity (annex 2)