



CALL FOR EXPRESSION OF INTEREST

Title	Consultant for Monitoring and Evaluation (The GF-TADs Initiative for the Global control of African swine fever) - Relaunch
Ref	STD/CFEOI2021/2
Type of contract	Consultancy contract
Location	Home-based
Starting date	15 July 2021
Expected working days	To be proposed by consultant
Expected duration	15 July – 31 December 2021
Application deadline	25 June 2021

1. CONTEXT

1.1 BACKGROUND

The [World Organisation for Animal Health](#) (OIE) is the intergovernmental organisation responsible for improving animal health worldwide. The standards it develops for the trade of live animals and products of animal origin are recognized by the World Trade Organization as reference international sanitary rules.

Since its establishment in 1924, the OIE's mandate has been to enhance knowledge of the worldwide animal health situation, and develop science-based international standards and guidelines to support global animal disease control and eradication.

The highest authority of the OIE is the World Assembly of Delegates, comprising Delegates of each of OIE's 182 Members. One of the functions of the Assembly is to adopt resolutions on the control of major animal diseases, for which in recent times it is recognised that **African swine fever** is one.

Global control of African swine fever

African swine fever (ASF) is a highly contagious and severe infectious disease of domestic and wild pigs. In recent years, the number of countries or territories affected by ASF has increased in recent years. Due to its virulent nature and high mortality rate, ASF has been responsible for serious decreases in pig production and economic losses; threats to livelihoods, animal health and welfare, and national food security; and knock-on effects on trade and international markets.

Recognising heightened global risk to all countries, an appeal was made at the 87th General Session of the World Assembly of Delegates of the OIE in 2019 for a global initiative to control ASF ([Resolution No. 33](#)). The Resolution tasked the OIE with working in collaboration with the FAO to launch an initiative for the global control of ASF; specifically under the Food and Agriculture Organization of the United Nations (FAO)/OIE Global Framework for the Progressive Control of Transboundary Animal Diseases (GF-TADs).

Global Framework for the Progressive Control of Transboundary Animal Diseases

The GF-TADs is a joint initiative between the OIE and Food and Agriculture Organization of the United Nations (FAO) to achieve the prevention, detection and control of transboundary animal

diseases. GF-TADs is a facilitating mechanism meant to empower countries and regional alliances in the fight against TADs, to provide capacity building and to assist in the establishment of programmes for the targeted control of certain TADs based on their regional priorities.

Consequently, the GF-TADs was identified as the appropriate platform to develop and promote national, regional and global partnerships, to strengthen prevention and preparedness measures, and to minimise the adverse impacts of ASF on the health and welfare of pigs and on international trade. GF-TADs has an initial six-year horizon which will allow initiation of a self-sustaining process to be carried on by the implementing partners. Note that there are other priority diseases under the GF-TADs, aside from ASF. Further information may be found [here](#).

GF-TADs Initiative for the Global control for African swine fever

The [GF-TADs Initiative for the Global control for African swine fever](#) (GI ASF) was thus launched in July 2020, seeking to address the strategic challenges for the global control of ASF by bringing relevant actors and activities together, fostering collaboration and coordination under the GF-TADs.

At the heart of the GI ASF are three objectives, defined to achieve outcomes that could be described as pre-conditions for achieving the goal of global control of ASF.

- **Objective 1.** Improve the capability of countries to control (prevent, respond, eradicate) ASF using OIE standards and best practices that are based on the latest science
- **Objective 2.** Establish an effective coordination and cooperation framework for the global control of ASF
- **Objective 3.** Facilitate business continuity

A theory of change was developed, and a [logical framework](#) was built around the three objectives and includes proposed outcome and output indicators along with their sources of verification. Several regular evaluation and reporting activity milestones were also proposed. However, the overarching monitoring and evaluation (M&E) framework and corresponding detailed M&E plan was not developed.

Data collection

To register and track planned and ongoing activities under the GI ASF, an open-access [Smartsheet](#) document, the 'ASF operational plan' is used, allowing global and (sub)regional-level actors to enter specific activities to be implemented to achieve the objectives. The structure of the table seeks to minimise time for data collection and allow the implementation of activities to be followed, and it is not necessarily designed to feed the indicators. Furthermore, the data entered is of a highly variable nature, inconsistently entered, and at times not appropriate to the objectives of the GI ASF. It is therefore not appropriate nor intended to serve the need of monitoring and evaluating the progress in the implementation of the GI ASF or reporting and demonstration of accountability to stakeholders and donors.

1.2 PURPOSE

The OIE's objective is to be able to monitor the results of the implementation of the GI ASF, through an appropriate M&E framework and a detailed M&E implementation plan that:

- provides accountability to stakeholders through demonstrating results and outcomes achieved. Stakeholders include FAO and OIE Members, national and regional actors from public or private sectors and coordinators involved in the control of ASF and funding organisations

- enables responsiveness to achieve desired goals, maintaining a dynamic strategy that is adaptable to changing external circumstances, and can be adjusted for continued alignment with goals
- provides a tool to support the monitoring of effectiveness of activities, thereby informing decision-making and providing direction to those implementing the ASF GI.

Fundamentally, the M&E framework and plan must be appropriate, understood and operationalizable, within organisational and budgetary constraints.

It is recognised that the GI ASF influences actions at a higher level, and the global control of ASF largely relies on determined national efforts. Nonetheless, control measures should be coordinated at the regional and global levels and embedded into supra-national frameworks that consider the diverse socio-cultural, geographical, political, and economic needs and characteristics of each region. The M&E framework should thus provide an insight into the extent to which the OIE, FAO and other stakeholders have contributed to achieving the objectives of the GI ASF.

The software tool used to support the M&E framework should also be fit-for-purpose, user-friendly, allowing implementing actors or personnel monitoring the M&E plan to contribute the necessary data and foster a sense of collective ownership amongst those involved, and be amenable to data management, analysis, visualisation, with the aim of facilitating reporting and continuous improvement to the activities.

While ASF is the first TADs for which a structured M&E framework is to be applied to the global initiative, there is interest in subsequently applying similar frameworks to the global control of other TADs.

The OIE will approach the work in a stepwise manner, i.e.:

- Phase 1: conduct a study on existing M&E frameworks applied at global and regional levels with the view to identifying possible solutions for M&E for the GI ASF. This will also include a study of appropriate software tools for data collection, management, processing, analysis and visualisation to support the M&E framework.
- Phase 2: develop an appropriate M&E framework and corresponding detailed M&E implementation plan for the GI ASF. This phase also includes providing assistance to the OIE in implementing the M&E plan.

2. DUTIES AND RESPONSIBILITIES

2.1 OBJECTIVES OF THE ASSIGNMENT AND SCOPE OF WORK

Phase 1

The objective of this consultancy is to conduct a study on M&E frameworks applied at global and regional levels for similar initiatives (i.e. human or animal health related control strategies), as well as a study of appropriate software tools for data collection, management, processing, analysis and visualisation that may be used to support these frameworks.

The consultant is required to:

- (1) identify and review frameworks effectively used for M&E in global and regional initiatives and strategies (reference to the animal or human health context is preferred)
- (2) study software tools for data collection, management, processing, analysis and visualisation that may be used to support these frameworks
- (3) define and justify M&E framework(s) suitable for the GI ASF along with recommendations on appropriate data software tool(s) that can support the implementation of the framework

Phase 2

This objective of this phase is to develop the M&E framework and implementation plan based on the agreed outcomes from Phase 1 for the GI ASF, including providing support to the implementation. The consultant is required to:

- (4) develop appropriate M&E framework and a corresponding detailed M&E implementation plan for the GI ASF
- (5) provide assistance to the OIE on the use of an appropriate software tool for data collection, management, processing, analysis and visualisation to support the M&E framework and detailed M&E implementation plan for the GI ASF
- (6) support the implementation of the M&E plan for the GI ASF

In the course of working on the above, the consultant is required to be in close liaison with OIE staff to ensure that recommendations are fit for purpose and in line with objectives. In turn, OIE staff will provide background information, including the GF-TADs framework and GI ASF to facilitate the work of the consultant.

2.2 EXPECTED OUTPUTS AND DELIVERABLES

The expected deliverables for the objectives of the assignment are as follows. All deliverables must be provided in English. Progress updates will be requested from the consultant on a fortnightly basis, either electronically, through virtual meetings or both.

Deliverables and Outputs	Deadline (provisional)*
Phase 1	
<p>(1) Identify and review frameworks effectively used for M&E in global and regional initiatives and strategies (reference to the animal or human health context is preferred)</p> <p>(2) Study software tools for data collection, management, processing, analysis and visualisation that may be used to support these frameworks;</p> <p>(3) Define and justify M&E framework(s) suitable for the GI ASF along with recommendations on appropriate data software tool(s) that can support the implementation of the framework</p> <p>Output: a report no longer than 20 pages that details findings and outcome of the above. The review should preferably focus on human or animal health related initiatives, but could include other domains where the frameworks might be relevant. It should also have particular focus on frameworks that monitor global initiatives with planned results in countries with different capacities. There should be a glossary of terms in the report to facilitate understanding and enable consistent use of terminology.</p> <p>The report should elaborate on the proposed M&E framework for the GI ASF, why it was selected, how it would benefit the work of those implementing the GI ASF, pros and cons, as well as recommendations on expected timelines in setting up such a framework and its implementation plan. This should cover the system for ongoing monitoring and periodic evaluation.</p> <p>The report should summarise and recommend appropriate software solutions for data collection, subsequent analysis, visualisation that supports the reporting of information on progress, results and lessons learnt.</p>	31 August 2021

Phase 2	
<p>(4) Develop appropriate M&E framework and a corresponding detailed M&E implementation plan for the GI ASF</p> <p>Output: M&E framework and corresponding detailed M&E implementation plan for the GI ASF. The work should include a review of the current ToC and logical framework, including indicator development; establishment of baselines for indicators as well as targets; definition and development of method for data collection; and frequency and responsibility for data collection, as well as the evaluation plan. A review and where appropriate, refinement of the existing logical framework and indicators should be conducted to support meaningful monitoring.</p>	1 November 2021
<p>(5) Provide assistance to the OIE on the use of an appropriate software tool for data collection, data collection, management, processing, analysis and visualisation to support the M&E framework and detailed M&E implementation plan for the GI ASF</p> <p>Output: Assist the OIE with setting up a fully functional software tool that supports rollout of the M&E plan for the GI ASF, enabling ease of data entry, storage, analysis and visualisation with guidance for key users for data input, manipulation, analysis and visualisation. Report generating function should also be supported.</p>	
<p>(6) Support the implementation of the M&E plan for the GI ASF</p> <p>Output: Training to enable implementation of the M&E plan, targeted at key data collectors and users of the data software tool.</p>	31 December 2021

3. QUALIFICATIONS AND EXPERIENCE

The consultant should demonstrate the skills and expertise listed below:

- Minimum of five years of experience in developing and conducting M&E frameworks for global programs or strategies, preferably in international development involving international and regional initiatives; human or animal health related domains is a bonus.
- Proven knowledge in the development of M&E Frameworks and plans, theories of change, results frameworks data collection tools, frameworks and method, M&E planning, and use of M&E applications.
- Excellent command of English, both written and oral.
- Excellent analytical, research and writing skills.
- Strong interpersonal and cross-cultural communication skills.

Desirable:

- Advanced degree in public health, economics, business administration, statistics, social sciences or a related field.
- Experience of leading work or working with other international organisations.

4. WORK ARRANGEMENTS

4.1 ORGANISATION OF THE WORK

All activities under this contract will not include field missions and be undertaken remotely. The consultant will report to the OIE Science Department. All documents should be written in English.

4.1 PAYMENT SCHEDULE

The following schedule of payments will be finalised in the contract based on the agreed-upon workplan and set of deliverables:

- 30% of the contract value will be paid after validation by the OIE of reception of the reports for deliverables (1), (2) and (3)
- 45% of the contract value will be paid after validation by the OIE of reception for deliverables (4) and (5)
- The balance of the contract value will be issued upon reception and validation by the OIE for deliverable (6)

Payment throughout the Contract will be made upon receipt of the corresponding undisputed invoice, which should be raised after validation of the deliverable. The OIE will proceed to the payment of undisputed invoices within 45 days of their reception by bank transfer.

5. STRUCTURE OF THE RESPONSE

While it is understood that the methodology, approach, and timeline will need to be finalised between the OIE and the successful candidate, it is expected that the response elaborates on how the project could/ should be handled from the consultant's perspective. Responses to the call for expression of interest should therefore cover the following elements to provide sufficient background to the evaluation of the offers and ensure homogenous assessment.

- A short CV with reference to relevant experience (no longer than 3 pages)
- A cover letter detailing interest and past experience relevant to this assignment (no longer than 3 pages)
- Declaration of Integrity (annex 1), dated and signed,
- Overall global budget with an obligation of results
- A proposed methodology and approach for the delivery of outputs and deliverables, including proposed milestones and timelines (no longer than 10 pages including Annexes/ graphics in word document format, or 10 slides in powerpoint format)
- At least one example of prior M&E Frameworks and plans for global or regional programmes/strategies.

6. EVALUATION OF PROPOSALS AND AWARD OF THE CONTRACT

The OIE will proceed to an evaluation of all final proposals according to the criteria described below:

- Criteria 1: Technical criteria (80%):
 - Expertise (30%)
 - Demonstrated understanding of the context (20%)
 - Relevance and quality of the proposed methodology (25%)
 - Relevance and quality of work examples (25%)
- Criteria 2: Financial (15%):
 - Global cost (100%)
- Criteria 3 deadline criteria (5%):



- Ability, depending on proposal, for work to be conducted expediently and meet deadline (100%)

Shortlisted applicants may be requested to deliver an oral presentation covering his/her expertise and experience relevant to the assignment and pitch his/her proposed methodology and approach for the delivery of outputs and deliverables. This presentation will be conducted over Zoom and will allow the OIE to review the extent to which the technical criteria are met. It is expected that the presentation will take 30 minutes, followed by a 15-minute Q&A.

7. RESPONSE PROCEDURE

The OIE places high value on a multicultural and positive work environment and seeks gender and geographical balance in its international consultants. The OIE welcomes applications of all qualified candidates, irrespective of their ethnic origin, gender, opinions or beliefs.

If you are interested in the consultancy, please complete your application online by 25 June 2021 at the latest by clicking on the link below.

If necessary, you may request additional information, in English, to establish your response, please contact : Scientific.dept@oie.int.

Questions must be sent exclusively by email to the OIE contact points until 18 June 2021 (Paris local time). In order to ensure fair and equal treatment of all interested suppliers, the questions and the answers will be centralised on the annex 2 and published through the OIE Website. All tenderers are invited to review regularly this document.

The OIE, as a data controller, will process the personal data you provide in the application form for the purposes of identifying a suitable consultant to support its work. The data collected will be processed internally for the aforementioned purposes and it shall be kept for 5 years. You have rights to access and rectify your personal data, as well as to request erasure and obtain data portability under certain circumstances. You may withdraw your consent to the processing of your data at any time by contacting Scientific.dept@oie.int. To exercise these rights or if you have any questions about the processing of your data, you can contact our data protection officer at dpo@oie.int. For more information check our Privacy Policy: <https://www.oie.int/en/privacy-policy/>.

8. ANNEXES

1. Declaration of Integrity (annex 1)
2. Questions and Answer

[APPLY HERE](#)