

# Terms of Reference

**Data Information Management Officer**, Antimicrobial Use at field level

**Duration:** 1 year (renewable)

## Positioning and reporting

Under the authority of the Deputy Director General (International Standards and Science), and the supervision of the Head of the Antimicrobial Resistance and Veterinary Products Department as part of the team working on the collection of data on antimicrobial use in animals.

## Job purpose

The Data Information Management Officer for antimicrobial use at field level supports improved transparency in antimicrobial use (AMU) data worldwide by participating in the research and development of field level AMU data collection projects at national, regional and international level. He/she will also support the global AMU data collection, verification and update of data from Member and non-member countries to the OIE. He/she further contributes to the provision of data analysis and trend monitoring as well as to the preparation of regular reports on the global situation. He/she also contributes to capacity building of member countries through the delivery of national focal point (NFP) trainings and regional technical coordination meetings.

## Missions and activities

### Participate in the management of AMU-related data in relation to field level AMU data

- Support the function of the department as data owner for all AMU-related data (including defining and monitoring data mapping, data protection and access rights, data management rules etc.)
- Support in the design and review of field level AMU projects, including development of field level AMU data collection methodologies, scope of collected data, data verification workflow, etc;
- Liaise with countries, external experts and OIE regional and sub-regional representations to provide support in the development and implementation of field level AMU data collection projects;
- Contribute to initiatives to strengthen or upgrade the AMU Global Database, in collaboration with the IT Unit;
- Support the Working Group on AMR as required;
- Participate in the development of communication on field level AMU and the AMU database including outputs.

### Contribute to the collection and analysis of AMU data

- ational
- Participate in the review and improvement of the AMU Global Database and supporting documentation;
- Liaise with National Focal Points (NFPs) on collection issues and provide support in the provision of annual data;
- Contribute to the monitoring of collected data to identify inconsistencies and liaise with NFPs to address information gaps as required;
- Perform analysis of the collected data as required;
- Contribute to the preparation of the OIE Annual Report on Antimicrobial Agents Intended for Use in Animals.

### Ensure the development of field level AMU data collections in alignment with the global AMU data collection:

- Support OIE Regional and Sub-regional Representations in piloting AMU field level monitoring data collection methodologies in selected countries, particularly in Asia and Africa;
- Development of a minimum requirement list for the field level data collection in alignment with the AMU Global Database
- Building on ongoing projects to explore methodological options for developing field level use monitoring programs
- Scoping the potential for integrating field level AMU data in the OIE AMU Global Database

### Provide support to Member Countries to improve data provision

- Develop a training programme targeted to field level AMU data collection
- Support the organisation of training seminars
- Evaluate and improve the training content and structure

### Provide technical advice and support on the work of the Department

- Contribute to the preparation of responses to enquiries from Member Countries and other stakeholders;
- Prepare relevant documents and undertake analysis as required.

# Terms of Reference

## Qualifications and Experience

### *Required qualifications*

- A graduate degree in veterinary sciences (DVM) or related degree in bio-medical or pharmacological fields
- At least 3 years of professional experience, including expertise in the livestock sector

### *Additional requirements*

- Experience in data collection and management in the field of veterinary medicinal products or antimicrobial agents
- International experience (desirable)

### **Requirements:**

#### *Technical skills:*

- Excellent skills in database design and management and good statistical modelling skills
- Analytical thinking
- Good working knowledge of Microsoft Office, in particular Excel/Word.
- Excellent knowledge of English, both spoken and written;
- Good knowledge of French or Spanish (desirable)

#### *Additional competencies*

#### *Interpersonal skills:*

- Excellent communication skills;
- Ability to establish and maintain good working relationships in a multinational and multicultural environment;
- Strong analytical and research skills, and the capacity to propose innovative ideas
- Capacity to learn and a self-motivated worker;
- Excellent organisation skills and ability to meet specific deadlines.

## Working conditions

The post is a full-time position based at the OIE Headquarters in Paris. It requires long hours in a seated position at a computer. The position entails regular missions abroad.

## General information

The OIE places high value on a multicultural and positive work environment.

The OIE is an equal opportunity employer and welcomes applications of all qualified candidates, irrespective of their ethnic origin, gender, opinions or beliefs.

If you are interested in the position, please complete your application online by **31 March 2021** at the latest by clicking on the link below.

**[APPLY HERE](#)**